

**Warwickshire Rugby
Football Union**

&

**Warwickshire
Society of Referees**



**HANDBOOK
SEASON 2016 - 2017**

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Warwickshire Rugby Football Union Handbook Season 2016-2017



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WARWICKSHIRE RFU HANDBOOK 2016-2017

OFFICERS

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Hon. Treasurer

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GENERAL COMMITTEE

and the following persons:

RFU Council Representative

C. J. McGinty

Past Presidents

J. Richardson, T. Watton, H. Walker, B. Robson, R. Jones,
D. Tolfts, D. Robbins, G. Payne, G. W. Watts, R. Wormell,
K. Brown, M. Hemming.

Hon. Life Members

R. Jones, G. Payne, J. Richardson,
B. Robson, D. Robbins, D. Tolfts, H. Walker, T. Watton,
G. W. Watts, R. Wormell,
K. Brown, M. Hemming

Coventry Clubs

B. Roberts, R. Rees, G. Marks & 1 TBA

Rugby Clubs

I. Myers & D. Leathley

North Warwickshire Clubs

C. Alexander & D. Daniels

South Warwickshire Clubs

M. Smith & Andy Bilbrough

Coventry and Mid-Warwickshire RFU

S. Mathews

North Warwickshire RFU

M. Mander-Howells

Rugby and District Union

F. Empey

South Warwickshire RFU

D. Batchelor

Warwickshire Colts

S.Sutherland

Warwickshire Schools RFU

P. Harrison

Warwickshire Society of Referees

WRFU Rep – S. Savage

Warwickshire RFU Fixture Pool

B. Lester

Central Rugby Fixture Pool

T. Wakelin

Vice Presidents Association

G. Marks

RFU Area 4 Regional Rugby Development Manager

A. Royer

Rugby Development Officers

M. Richardson (Coventry & North Warwickshire)

M. Wooldridge (Rugby & South Warwickshire)

Community Rugby Coaches

A. Collins

D. Lote

A. MacDonell

D. Osleton

County Safeguarding Manager

J. Waterhouse

SUB COMMITTEES

The President is an ex-officio member of all Sub-Committees

Finance Committee

G. Bayliss, C. McGinty, D. Robbins

Senior County Championship & Representative XV

Management Team

S. Wilkes, A. Roberts, P. Harrison, D. Barry

Under 20 XV

D. Tolfts (Chairman), M. Smith (Manager), H. White (Physio)

Under 18 XV

Chairman U18 Group: Chris Hart

U17/U18 Manager: John Cooper

Head Coach: Guy Jackson

Coaches: Dan Winfield, Ian Dee, Paul Vowles,
Norton Bloomfield, Garry Gilkes.

Physios: Andy Henderson, Jason Lewis.

Under 17 'B' XV

Team Manager: Ricky Rees

Lead Coaches - Steve Whittle - 07931328526 -
patsy.whittle@virgin.net

Dave Henly - 07884315023 - dhenly7370@aol.com

Other Coaches will be appointed during the course of the season.

Warwickshire Ladies

Management: Damian Gray & Anna McDonnell

Disciplinary Committee

Disciplinary Secretary: K. Challis

RFU Accredited Disciplinary Chairmen

D. Robbins, C. Baldwin, M. Murphy

Panel Members

S. Challis, D. Cooper, N. Crighton, F. Empy, M. Jackson,
I. Larsen, M. Mander-Howells

Referee Representative

TBC

WRFU 2nd Tier Leagues

K. Brown

Competitions Committee

D. Robbins (Chairman), K. Challis, (Secretary), K. Brown,
N. Brown, B. Lester, G. Marks, S. Matthews, G. Payne,
T. Andrews, R. Rees, B. Roberts,
L. Rodgers.

WRFU Under 18's Committee (Colts)

Warwickshire Colts (U18) RFU - R. White (Chairman), G.
Waterhouse (Vice Chairman & U18's League Secretary), S
Sutherland (Secretary), M. Smith (Treasurer)
Website:- www.warwickshirecoltsrfu.com

REPRESENTATION ON OTHER BODIES

Midland Counties

C. J. McGinty, K. Brown

Midland Leagues

K. Brown, D. Robbins

Midland Counties Under 18's

C. Hart

Midland Counties Under 16's

Representatives to be appointed

English Rugby Counties Association

C.J. McGinty

WARWICKSHIRE RUGBY FOOTBALL UNION PFR MANAGEMENT STRUCTURE

EXECUTIVE COMMITTEE

PRESIDENT (CHAIR), PRESIDENT ELECT,
SECRETARY, TREASURER
(IN ATTENDANCE AREA 4 REGIONAL MANAGER)
(MEETS ON A QUARTERLY BASIS)

RESPONSIBLE FOR OVERALL DELIVERY OF PFR PLAN
&
GOVERNANCE OF THE UNION
(MAY DELEGATE THIS AS SEEN FIT TO PFR SUB
& STANDING COMMITTEES)

PFR SUB COMMITTEES WHO WILL REPORT ON A QUARTERLY
BASIS TO THE EXECUTIVE COMMITTEE AND MEET ON A
REGULAR BASIS TO ENSURE EFFICIENT DELIVERY OF
THE PFR PLAN

PLAYING DEVELOPMENT

Chair: Yorkie Kinmond

AIM

To help clubs, schools, further educational establishments and players to have a structure & opportunity to develop and improve to their potential within the game.

RESPONSIBILITIES

Working with the professional staff within the framework of the agreed PFR Plan

Recruit & retain players of both gender at all levels of the traditional game

Recruit & Retain students within the game (16-24)

Grow youth and women's teams

Support and develop U18 sections in clubs.

Support and develop the development of rugby within our schools
Ensure Schools and Further Education establishments are linked effectively with our member clubs.

To advise clubs on recruitment and retention initiatives

Develop initiatives to recruit new front row players

Provide a visible pathway structure for the development, progress and tracking of players

COACH & REFEREE DEVELOPMENT

Chair: Ian Myers

AIM

To develop our coaches and referees to reach their full potential to ensure long term sustainability of the game.

RESPONSIBILITIES

Working with the professional staff within the framework of the agreed PFR Plan

Increase the number of qualified referees especially in the 16 -24 age group.

Improve Referee, Coach and Player relations

Support Coach Development and address succession planning

To increase the number and quality of active coaches within the game

Club Coach Mentoring including advertising, recruiting and selection

Provide a visible pathway structure for the development and progress and tracking of Coaches & Referees

CLUB & COMMUNITY DEVELOPMENT

Chair: Richard Skene

AIM

To help clubs develop their facilities & volunteers to ensure long term sustainability and growth for the club.

RESPONSIBILITIES

Working with the professional staff within the framework of the agreed PFR Plan

Work with the CB's professional staff

Monitor the operation of the club accreditation scheme

Ensure Clubs are fully implementing and following Child Welfare Guidance

Monitor the implementation of mid and long term RFU facilities strategies

Work with professional staff to check on behalf of the CB that any clubs in receipt of RFU and RFF grants and loans follow the required financial procedures and that they are supported to meet any payments/requirements.

Inform Board of problems relating to grant/loan conditions of any third parties in relation to capital developments of clubs.

Strengthen the management and governance of clubs

Sustain & grow the pool of club volunteers

Implement RFU initiatives to support club development

Support 'at risk' clubs through advice on best practice to ensure sustainability

Encourage the development of ways in which Clubs engage with the Community

SUB COMMITTEES
TEAM WARWICKSHIRE
RESPONSIBILITIES

Chair: Don Robbins

Ratify coaching and management appointments to CB Squads
To monitor programmes for development squads and age grade teams

Keep clubs and media informed of County representative squad activities, results etc (Team Warwickshire Newsletter/Website)

Define at the start of each season kit requirements, medical requirements, coaching strategies, approval of selection policies and procedures and agree funding for coaching sessions etc.

COMMUNITY RUGBY

RESPONSIBILITIES

Chair: Mike Hemming

Implement effectively (where appropriate) RFU Community Rugby Initiatives

Recruitment and retention of volunteers

To be an effective liaison mechanism for Community Rugby

To develop our own initiatives that will reinforce the aims of the RFU Community Rugby Department.

CLUB FACILITIES AND FUNDING

RESPONSIBILITIES

Chair: Richard Skene

Club Facilities audit

Rates/CASC Survey Advice

County Facilities Plan

Monitor and evaluate funding applications
Give advice to clubs on funding and facilities

COUNTY CHAMPIONSHIP FIXTURES 2016/2017

County Championship Tier 2 (Pool 2)

Saturday, 6th May 2017

Somerset V Warwickshire
North Midlands V Hampshire

Saturday, 13th May 2017

Warwickshire V North Midlands
Hampshire V Somerset

Saturday, 20th May 2017

Hampshire V Warwickshire
North Midlands V Somerset

Final

Pool 1 Winner V Pools 2 Winner
Sunday 28th May 2017 at Twickenham

UNDER 20's FIXTURES

5th February 2017 – Oxfordshire v Warwickshire

26th February 2017 – Warwickshire v NLD

2nd April 2017 – Quarter-Final

16th April 2017 – Semi-Final

7th May 2017– Final

UNDER 18'S

Wed 5th October 2016.

Warm up/Trial v Leicestershire.

Hinckley RFC. KO 7.30

Wed 19th October 2016.

Warwickshire v NLD.

Newark RFC. KO 7.30

Sun 30th October 2016. Super Sunday 1.

Broadstreet RFC

Warwickshire v North Mids. KO 10.30

Sun 6th November 2016. Super Sunday 2.

Broadstreet RFC.

Match Opposition and KO TBA

Warwickshire Colts RFU U18 League Dates

North & South Fixtures

2016

September 10th & 17th

October 1st, 15th, 22nd & 29th

November 5th & 19th

December 3rd

2017

January 7th & 21st

February 4th & 11th

March 18th

games depending on league positions

National U17's Competition

5 clubs to be nominated

Dates TBC – Divisional QFs start early March until

National Finals in May

Warwickshire Colts RFU U18 Bob Coward Cup 16/17

Preliminary Round: Saturday 11th February 2017

First Round: Saturday 4th March

Semi-final: Saturday 25th March

Final: Monday 10th April @ Coventry RFC, Butts Park Arena

**National Colts Cup and Plate Competition Dates 2016-17
(run by EMRU)**

Matches in each round to be played on the weekend of:

Round 1: 24th / 25th September 2016

Round 2: 8th / 9th October 2016

Round 3: 12th / 13th November 2016

Clubs which play a match and lose in any of the above rounds of the competition will automatically be entered into the Plate Competition.

The winners of all three rounds will proceed to Round 4 of the Cup competition.

Plate competition only

Plate Round 3a: 26th / 27th November 2016

Plate Round 3b: 10th / 11th December 2016

The winners of the above rounds proceed to Round 4 of the Plate Competition

Plate Round 4: 14th / 15th January 2017

Cup Round 4: 10th / 11th December 2016

Both Cup and Plate

Round 5: 4th / 5th March 2017

Round 6: 18th / 19th March 2017

Semi-finals: 1st / 2nd April 2017

FINALS Monday 1st May 2017

Warwickshire Colts RFU U18 Sevens - TBA

Warwickshire Colts RFU - Mid Season Meeting

Monday 5th December 2016 - venue TBC

Warwickshire Colts RFU – Annual General Meeting

Tuesday 6th June 2017 – venue TBC

WARWICKSHIRE LADIES RFU

Plate Pool 2

Weekend of 23rd April 2017

Eastern Counties v Warwickshire

Weekend of 30th April 2017

Warwickshire v Leicestershire

Weekend of 7th May 2017

Warwickshire v Bye

Weekend of 14th May 2017

Warwickshire v Oxfordshire

Weekend of 21st May 2017

Cheshire v Warwickshire

**Winner of Pool 1 v Winner of Pool 2 to play in the Plate Final
on the 28th May 2017**

WARWICKSHIRE SCHOOLS RFU

16 Group Fixtures 2016/2017

Yet to be confirmed

COUNTY CHAMPIONSHIP FINALS

1895-96	Yorkshire 16 Surrey 5
1896-97	Kent 12 Cumberland 3
1897-98	Northumberland 24 Midlands 3
1898-99	Devon 5 Northumberland 0
1899-00	Durham 11 Devon 3
1900-01	Devon 14 Durham 3
1901-02	Durham 9 Gloucester 3
1902-03	Durham 4 Kent 3
1903-04	Kent 8 Durham 6
1904-05	Durham 9 Middlesex 8
1905-06	Devon 16 Durham 3
1906-07	Joint Holders Devon & Durham
1907-08	Cornwall 17 Durham 3
1908-09	Durham 12 Cornwall 0
1909-10	Gloucestershire 23 Yorkshire 0
1910-11	Devon 12 Yorkshire 3
1911-12	Devon 30 Northumberland 0
1912-13	Gloucestershire 14 Cumberland 3
1913-14	Mid-Counties 22 Durham 5
1919-20	Gloucestershire 27 Yorkshire 3
1920-21	Gloucestershire 31 Leicestershire 4
1921-22	Gloucestershire 21 North Midlands 0
1922-23	Somerset 8 Leicestershire 6
1923-24	Cumberland 14 Kent 3
1924-25	Leicestershire 14 Gloucestershire 6
1925-26	Yorkshire 15 Hampshire 14
1926-27	Kent 22 Leicestershire 12
1927-28	Yorkshire 12 Cornwall 8
1928-29	Middlesex 9 Lancashire 8
1929-30	Gloucestershire 13 Lancashire 7
1930-31	Gloucestershire 10 Warwickshire 9
1931-32	Gloucestershire 9 Durham 3
1932-33	Hampshire 18 Lancashire 7
1933-34	East Midlands 10 Gloucestershire 0
1934-35	Lancashire 14 Somerset 0
1935-36	Hampshire 13 Northumberland 6
1936-37	Gloucestershire 5 East Midlands 0
1937-38	Lancashire 24 Surrey 12
1938-39	Warwickshire 8 Somerset 3
1946-47	Lancashire 14 Gloucestershire 3
1947-48	Lancashire 5 Eastern Counties 0
1948-49	Lancashire 9 Gloucestershire 3
1949-50	Cheshire 5 Eastern Counties 0
1950-51	East Midlands 10 Middlesex 0
1951-52	Middlesex 9 Lancashire 6
1952-53	Yorkshire 11 East Midlands 3

1953-54	Middlesex 24 Lancashire 6
1954-55	Lancashire 14 Middlesex 8
1955-56	Middlesex 13 Devon 9
1956-57	Devon 12 Yorkshire 3
1957-58	Warwickshire 16 Cornwall 8
1958-59	Warwickshire 14 Gloucestershire 9
1959-60	Warwickshire 9 Surrey 6
1960-61	Cheshire 5 Devon 3
1961-62	Warwickshire 11 Hampshire 6
1962-63	Warwickshire 13 Yorkshire 10
1963-64	Warwickshire 8 Lancashire 6
1964-65	Warwickshire 15 Durham 9
1965-66	Middlesex 6 Lancashire 0
1966-67	Durham 0 Surrey 0
1967-68	Middlesex 9 Warwickshire 6
1968-69	Lancashire 11 Cornwall 9
1969-70	Staffordshire 11 Gloucestershire 9
1970-71	Surrey 11 Gloucestershire 6
1971-72	Gloucestershire 11 Warwickshire 6
1972-73	Lancashire 17 Gloucestershire 12
1973-74	Gloucestershire 22 Lancashire 12
1974-75	Gloucestershire 13 Eastern Counties 9
1975-76	Gloucestershire 24 Middlesex 9
1976-77	Lancashire 17 Middlesex 6
1977-78	North Midlands 10 Gloucestershire 7
1978-79	Middlesex 19 Northumberland 6
1979-80	Lancashire 21 Gloucestershire 15
1980-81	Northumberland 15 Gloucestershire 6
1981-82	Lancashire 7 North Midlands 3
1982-83	Gloucestershire 19 Yorkshire 7
1983-84	Gloucestershire 36 Somerset 18
1984-85	Middlesex 10 Notts, Lincs & Derby 9
1985-86	Warwickshire 16 Kent 6
1986-87	Yorkshire 22 Middlesex 11
1987-88	Lancashire 23 Warwickshire 18
1988-89	Durham 13 Cornwall 9
1989-90	Lancashire 32 Middlesex 9
1990-91	Cornwall 29 Yorkshire 22
1991-92	Lancashire 9 Cornwall 6
1992-93	Lancashire 9 Yorkshire 6
1993-94	Yorkshire 26 Durham 3
1994-95	Warwickshire 15 Northumberland 9
1995-96	Gloucestershire 17 Warwickshire 13
1996-97	Cumbria 21 Somerset 13
1997-98	Cheshire 21 Cornwall 14
1998-99	Cornwall 24 Gloucestershire 15
1999-00	Yorkshire 16 Devon 9

2000-01	Competition not played
2001-02	Gloucestershire 26 Cheshire 23
2002-03	Lancashire 24 Gloucestershire 18
2003-04	Devon 43 Gloucestershire 14
2004-05	Devon 22 Lancashire 16
2005-06	Lancashire 32 Devon 26
2006-07	Devon 27 Lancashire 6
2007-08	Yorkshire 33 Devon 13
2008-09	Lancashire 32 Gloucestershire 18
2009-10	Lancashire 36 Gloucestershire 6
2010-11	Lancashire 32 Hertfordshire 23
2011-12	Hertfordshire 38 Lancashire 20
2012-13	Lancashire 35 Cornwall 26
2013-14	Lancashire 36 Cornwall 26
2014-15	Cornwall 18 Lancashire 13
2015-16	Cornwall 35 Cheshire 13

COUNTY PLATE FINALS

2001-02	Warwickshire 34 Berkshire 12
2002-03	Northumberland 27 Oxfordshire 8
2003-04	North Midlands 58 Eastern Counties 5
2004-05	Hertfordshire 20 North Midlands 13
2005-06	Cheshire 32 Middlesex 17
2006-07	Warwickshire 22 Somerset 8
2007-08	Northumberland 25 Cornwall 11
2008-09	Cheshire 30 Hertfordshire 22
2009-10	Kent 33 Warwickshire 27
2010-11	Northumberland 31 North Midlands 17
2012-13	Northumberland 45 North Midlands 10
2013-14	Kent 31 Durham 23
2014-15	Surrey 17 Eastern Counties 3
2015-16	East Midlands 33 Kent 27

COUNTY SHIELD FINALS

2004-05	Surrey 29 Somerset 18
2005-06	Notts, Lincs & Derby 21 Oxfordshire 17
2006-07	Durham 30 Eastern Counties 20
2007-08	Hampshire 22 Leicestershire 12
2008-09	Durham 29 Kent 14
2009-10	Dorset & Wilts 36 Leicestershire 26
2010-11	Dorset & Wilts 43 Surrey 22
2011-12	Surrey 43 Leicestershire 12
2012-13	Surrey 21 Cumbria 16
2013-14	Surrey 39 Leicestershire 16
2014-15	Leicestershire 34 Cumbria 17
2015-16	Hampshire 33 Staffordshire 11

RUGBY FOOTBALL UNION PRINCIPAL TWICKENHAM STADIUM FIXTURES SEASON 2016/2017

Date	Fixture	
2016		
Saturday 3 rd September	AVIVA Premiership Rugby	
London Double Header	Saracens v Worcester Warriors	14:00
	Harlequins v Bristol Rugby	16:30
Saturday 8 th October	The Rugby Championship	
	Argentina v Australia	19:30
Saturday 12 th November	Old Mutual Wealth Series	
	England v South Africa	14:30
Saturday 19 th November	Old Mutual Wealth Series	
	England v Fiji	14:30
Saturday 26 th November	Old Mutual Wealth Series	
	England v Argentina	14:30
	England Women v Canada Women	17:05
Saturday 3 rd December	Old Mutual Wealth Series	
	England v Australia	14:30
Thursday 8 th December	The Varsity Match	
	Oxford U Women v Cambridge U Women	11:30
	Oxford University v Cambridge University	14:30
December TBC	AVIVA Premiership Rugby Big Game 9	
	Harlequins v TBC	TBC
2017		
Saturday 4 th February	RBS Six Nations	
	England v France	16:50
	England Women v France Women	TBC
Sunday 26 th February	RBS Six Nations	
	England v Italy	15:00

Saturday 11 th March	RBS Six Nations	
	England v Scotland	16:00
Wednesday 29 th March	NatWest Schools' Cup	
	U15 Vase	11:00
	U15 Cup	12:30
	U18 Vase	14:00
	U18 Cup	15:40
March 2017 TBC	Students Rugby Day	
Saturday 8 th April	AVIVA Premiership Rugby	
	Bath Rugby v Leicester Tigers	TBC
Saturday 29 th April	Army v Navy - Babcock Trophy	15:00
	UK Armed Forces U23 v Oxbridge U23	12:00
Saturday 6 th May	RFU Cup Finals and National U20s Final	
	RFU Junior Vase Final	11:00
	RFU Senior Vase Final	13:00
	RFU Intermediate Cup Final	15:00
	Nat U20 Championship Final	17:00
Sat 20 th & Sun 21 st May	HSBC London Sevens	TBC
Saturday 27 th May	Aviva Premiership Final	TBC
Sunday 28 th May	Old Mutual Wealth Cup	
	England v Barbarians	TBC
	County Championship Division 2 Plate Final	TBC
	Bill Beaumont Cup Final	TBC
	County Championship Shield Final	TBC

WARWICKSHIRE RUGBY FOOTBALL UNION

RULES

**Passed at the Annual General Meeting, May 30th 1949.
(Revised at Annual General Meeting 2014)**

1. The name of the Union shall be the "Warwickshire Rugby Football Union". ("the Union")
2. The aims of the Union shall be:
 - (i) The promotion, encouragement and extensions of Rugby Union Football and (without limiting the generality of this sub clause)
 - (ii) To arrange Trial, Developmental, Representative County and other Rugby Matches and Tours in the interest of Rugby Union Football in Warwickshire
 - (iii) To assist Members to play Rugby Union Football and in the provision of playing facilities, equipment and support
 - (iv) To develop and enhance the quality of Rugby Union Football at all age levels within Warwickshire.
3. (a) The Union's income shall be obtained from: (i) the subscription of Members and other subscriptions, (ii) interest on Mortgages, loans and other investments and Securities, (iii) gate monies and Ticket receipts in respect of Trials, County and other Matches arranged by the Union in Warwickshire, (iv) from Touring side matches, (v) reimbursements from clubs whose members are called before the Committee in respect of disciplinary and special meetings, and (vi) from any other available or appropriate source.
 - (b) The whole of the available admission tickets for County Matches shall be sold, (without any provision for re-purchase by the Union), at prices fixed by the Committee. The Committee shall allocate such tickets on an equitable basis.

- (c) Any net profit, (after payment of all proper and relevant outgoings and expenses), derived from the Matches referred to in the immediately preceding sub-clause shall be used exclusively for the Union's Aims as defined by Rule 2.
 - (d) Subject and without prejudice to the above the net income of the Union shall be used for any or more of the Union's Aims or in the furtherance of such charitable objectives, as the Committee shall from time to time determine.
- 4. In the event of it becoming necessary to discontinue the activities of the Union or to wind up its affairs (a Resolution to discontinue and wind up be effective if passed by a majority of not less than 90 per cent of the Members present and eligible to vote at an Annual General Meeting). Following such Resolution the whole of the net assets of the Union after discharging or making provision for its liabilities shall be distributed among Members at the date of such Resolution in such manner and subject to such Conditions as the Committee at the time of dissolution may in its sole discretion consider to be fair and reasonable.
- 5. The Members of the Union shall be:
 - (a) Voting Members**
 - (i) All Clubs (including the nominated representatives of schools) playing Rugby Union Football within the territory designated by the Rugby Football Union as Warwickshire.
 - (ii) Representatives of bodies who are detailed in rule 8.
 - (iii) Honorary Life Members elected at an A.G.M. after having been proposed by the Officers of the Union and approved by a General Meeting of the Committee held prior to that A.G.M. The criteria for being proposed as Honorary Life Member shall be:
 - (iv) Past President of the Union who has completed two years service.

- (v) Member of the General Committee who has served on the Committee for twenty years and/or who has contributed significantly to the aims of the Union.

(b) Non –Voting Members

All other persons, clubs, associations and bodies accepted into membership of the Union by the Committee. Providing that in all cases the application for membership has been put to the Committee and the applicant has been elected to membership and the subscription is fully paid, by the due date.

All members of the Union are bound by the Rules and Regulations of the Rugby Football Union, the Laws of the Game and the International Rugby Board Regulations relating to the Game and that any breach thereof shall be a breach of the Rules of the Union and shall be dealt with under the powers contained in its rules or in accordance with powers delegated to it by the RFU.

- 6. The Annual Subscription(s) and conditions of payment (which may vary according to type or class of membership) shall be recommended and approved at the Annual General Meeting.
- 7. The Officers shall consist of a President, a Junior and Senior President Elect, an Hon. Treasurer, an Hon. Secretary and an Assistant Hon. Secretary who shall be ex-officio members of the Committee, and shall be elected at each Annual General Meeting. A President shall not be elected to that office on more than two occasions, each for a period of one year (an appointment to fill a temporary vacancy excluded). On retirement a past President may remain a member of the General Committee so long as he has attended two regularly convened meetings (Committee or General) during the previous twelve months and is a subscribing member or life member of a Club affiliated to the Union.

Any other Officer (a Junior or Senior President Elect, Hon Secretary, Assistant Hon Secretary, Hon Treasurer) retiring

from, or not re-elected to office, may, at the Annual General Meeting upon vacation of the office, be elected a member of the General Committee for a period of one year.

8. The committee shall consist of those qualified for membership in accordance with Rule 7, and other members to be elected as follows:

(i) Number of Representatives:

Coventry & Mid Warwickshire	1
Nuneaton & North Warwickshire	1
Rugby & District Union	1
South Warwickshire	1
County Under 20's	1
County Under 19's (Colts) Union	1
Warwickshire Society of Referees	1
Schools (16 Group)	1
Schools (18 Group)	1
Mini & Junior Association	1

The above representatives to be nominated by the appropriate Club or Sub-Committee and the names sent to the Hon. Secretary before the Annual General Meeting.

(ii) Number Of representatives:

Coventry Clubs	4
North Warwickshire Clubs	2
Rugby Clubs	2
South Warwickshire Clubs	2

Nominations for the above representatives to be sent to the Hon. Secretary before the A.G.M. Elections for the above to take place at the Annual General Meeting and clubs may only vote for representatives from their own districts.

**(iii) Representative of this Union
to the Rugby Football Union:**

1

Nominations for the above representative to be sent to the Hon. Secretary in accordance with the Bye-Law of The Rugby Football Union currently in force (Currently nominations shall be submitted by clubs only to the Hon. Secretary of this Union in writing before 1st March in each year).

(iv) Other Representatives:

The committee shall approve at the first Committee meeting held after the Annual General Meeting appointments to the various committees and sub committees of the Union.

(v) The County RFU Development Officer(s) shall be an ex-officio member(s) of the Committee.

9. The Committee shall have power to conduct the business of the Union and to appoint and regulate its own meetings and proceedings to fill any vacancies that may occur among the Officers during their term of office. It may also elect Sub-Committees for any purpose with or without representation on the Committee, and may depute to them all the powers that the Committee itself has in respect thereto. The President for the time being shall be an ex-officio member of all sub committees.
10. The Annual General Meeting shall normally be held on the last Friday in June of each year. One representative from each Club affiliated to the Union whose membership is not in arrears shall be entitled to vote at the Annual General Meeting and any Special General Meeting. Those qualified for membership of the committee in accordance with Rule 7 shall also be entitled to vote at all Special General Meetings.
11. Five weeks notice of the Annual General Meeting shall be given to all clubs in the Union. Nominations for officers, except the elected representatives of this Union on the Council of the Rugby Football Union, and any proposed amendment of these rules shall be submitted in writing to the Hon. Secretary of the

Union by any member of the Committee, or any club through its Secretary, before the last day of April. Such nominations and any proposed amendments to the rules shall be circulated to all affiliated Clubs not less than three weeks before the date of the Annual General Meeting.

12. At all Annual or Special General Meetings twenty voting members shall form a quorum. For all General Committee Meetings ten voting members will form a quorum. The Chairman (normally the President) shall have a casting vote in addition to his own vote as a member. In the absence of the President the most senior officer present shall chair the meeting. All motions, except for a change of rule, shall be decided by a bare majority of votes.
13. No Rule shall be altered, amended, rescinded or added to without the consent of two-thirds of those present at an Annual or Special General Meeting. Notice of which meeting must be given as in Rule 11.
14. The Hon. Secretary shall convene a Special General Meeting, at any time on receiving a written request to that effect, stating the object of such meeting, signed by duly authorised Officers of not less than eight clubs in membership of this Union.
15. Each Club affiliated to the Union shall be furnished with a copy of these Rules and of Laws of the Rugby Union, and be bound thereby. In a case of wilful infringement of such Rules or Laws by any Club, that Club shall be liable to expulsion from the Union at an Annual or Special General Meeting.
16. The Accounts of the Union shall be audited by a qualified Accountant to be elected at the Annual General Meeting. Copies of the Balance Sheet and Accounts will be available at the Annual General Meeting and at a separate Financial General Meeting which may be called by the Officers of the County if deemed necessary or on request from the Hon Treasurer. Not less than three weeks notice of such a meeting shall be circulated to all affiliated clubs.

17. The Union shall, if requested, pay the necessary travelling and hotel expenses of two County representatives attending R.F.U. Annual or Special General Meetings. The necessary hotel and travelling expenses of nominated Officers and Committee attending meetings and matches on behalf of the Union. Players in Union matches may also be paid. A detailed statement of such expenses shall be sent to the Hon. Treasurer and, in the case of players, such statements must be sent within a week of the match concerned.
18. All monies belonging to the Union not for the time being required for current expenditure shall be invested, with three signatories, at the direction of the Finance Sub-Committee.
19. The County colours shall be a red and white quartered jersey with a red bear and ragged staff motif on a white background, navy blue shorts and red and white hooped socks. The County Cap is red velvet with silver braid and tassel. The Cap may be awarded to players who have represented the Union in five Senior County Championship matches. The County tie shall be red with a white bear and ragged staff motif and may be awarded to players who have represented the Union in one Senior County Championship match. The County tie, which may be worn by members of the General Committee and by past Presidents, shall be blue with a white bear and ragged staff motif. The County blazer badge may be awarded to players who have played for the Union in twelve Senior County Championship matches. A Committee member who has served two years is entitled to wear the county blazer badge.
20. That for the purpose of these Rules the word Club shall include all paid up member Clubs of the Union (District Unions etc.).
21. Any matter not covered by the above Rules may be dealt with in an emergency by the General Committee, or in an extreme emergency by the Officers of the Union.

RULES OF THE WARWICKSHIRE RFU COUNTY CUP COMPETITION

1. The Competition shall be known as the Warwickshire RFU County Cup Competition
2. The Competition shall be administered by the Warwickshire RFU Competitions Committee, which shall be appointed by the Warwickshire Rugby Football Union Committee
3. The Trophy shall be competed for annually on a knockout basis
4. All Clubs at Level 5 and Level 6 will be eligible to enter the County Cup Competition.
5. Entry shall be made on the appropriate form, which shall be forwarded, together with the entry fee of £15.00 to the Competitions Secretary, to arrive prior to the date stipulated on the form. The draws for all rounds shall be made by the Competitions Committee on the dates to be notified
6. All eligible teams shall be entered into all draws on an equal basis.
- 7(a). The games will be played on the dates set by the Competitions Committee and are to be **played on a Sunday, unless by mutual agreement of both clubs and the Referee's Society, the game can be played on a Saturday or midweek for ALL rounds prior to the Semi Finals. Please note: Clubs not engaged in league matches or the RFU Competitions on a particular Saturday including those who have "byes" will be required to play their Warwickshire Cup games on that weekend.**

Under NO circumstances will the Competitions Committee allow any game to be cancelled because of domestic reasons ie. Weddings, Stag Nights, Tours, Clubhouse Hired out, Mini and Junior Tournaments etc. **NO EXCEPTIONS** will be allowed.

The games will be played on the dates fixed by the Competitions Committee and these shall be:-

Quarter Final – to be played on or before Sunday 28th August 2016

Semi Finals – to be played on Sunday 16th October 2016

Final – to be played on Sunday 13th November 2016

Subject to ground availability

In the event of any game not being played due to weather conditions or any other reason it should normally be played on the first available date, or on a date(s) set by the Competitions Committee. NO exceptions will be allowed. Any cancellation of a game must be done via the Competitions Secretary or any member of the Competitions Committee. All new dates for cancelled matches, prior to the Semi Finals and Final, must be agreed by mutual consent of both clubs and the Referees Society and sanctioned by the Competitions Secretary. In the event of the cancellation of the Semi Finals or Final the new date and venue will be set by the Competitions Committee, in liaison with the Referee's Society. Any cancellation due to weather conditions should not be made final until 11.00am at the earliest on the day of the game.

If a team is unable to provide sufficient Front Row players (5 fit and able players who can play front row) the game will be played with uncontested scrums and the match will be awarded to the non-offending side. Please note: provided the match is played, the team unable to provide sufficient Front Row players will not be excluded from next season's Competitions.

7(b) The Semi Finals and the Final are to be played on neutral grounds as arranged by the Competitions Committee. All other games shall be played on the ground of choice, within the jurisdiction of the Warwickshire RFU of the first named club, subject to Rule 20.

7(c) All Sunday games shall kick off at 2.15pm apart from the Final, which will kick off at 3.00pm

8(a) The Warwickshire Referees Society shall appoint suitable referees and Assistant Referees for all games. Each team will be responsible for appointing a competent "touch judge" in all games where the Warwickshire Referees Society is unable to appoint.

8(b) Where the Referees Society appoints suitable Referees/ Assistant Referees, the “home” team MUST confirm the game with the Referee by 8.00pm on the Thursday night immediately prior to the game, for all rounds up to the Semi Finals and Final. Failure to confirm the match with the Referee could result in the “home” Team being eliminated from the County Competitions next season.

9. All matches are to be played under 15 a side laws as laid down by the IRB. The rules relating to replacements, substitutes, abandoned or cancelled matches etc as applied to Intermediate Clubs Knockout Competition will apply – RFU Competitions Handbook –

**All rounds up to the Semi Final, teams are allowed:-
3 replacements = 8 interchanges and for the Semi Final
and Final 7 replacements = 12 interchanges.**

The duration of play shall be two periods of forty minutes. In the event of a draw at normal time, two periods of ten minutes shall be played. Captains shall toss for choice of end and kick off. If after two periods of extra time the scores are still level, the team that has scored the most tries shall go forward, into the next round. If this does not produce a result, the team that has scored most goals from tries shall go forward into the next round. If a result is still not forthcoming in rounds preceding the Semi Final, the “away” side shall be awarded the game. In the Semi Finals and Final if the scores are still level after extra time etc has been played, then a “sudden death” place kicking competition will take place, with alternate players from each side taking a place kick from the centre of the 22 mt line, until a winner is determined.

10(a) Players in the Competition shall be effectively registered playing members of the competing club, as per the RFU Championships and National Cup regulations. A player is permitted to play one game for one other club within the previous twenty-eight days of a Cup match without losing his eligibility to play for his own Club, except as provided for midweek clubs Rule 10(b). Periods of official suspension may not be included in the previous twenty-eight days. Any player

joining a club must play a minimum of four games at any level in the previous and / or current season for the club prior to playing in a Cup game.

- 10(b) A player who is a member of, or currently playing for more than one club, whether both clubs are participating in the Competition or not, shall only play for the club to which he gives precedence of Saturday selection. Except that those player members of bona-fide midweek clubs may opt to play for their midweek club only.
- 10(c) A player in full time education may play for a club providing he is a regular playing member of the club during vacation etc
- 10(d) A player may only play for any one club in the Competition in any one season
- 10(e) Any player having played for another club during the current season in another County Cup Competition or the National Cup is ineligible to play
- 10(f) An eligible player having played in the current Competition shall remain eligible for the competition subject to the limitations of Rule 10(a) and (e).
- 10(g) The Competitions Committee will have the power to reinstate a club in the Competition when it has been eliminated by a club, which has been in breach of the regulations 10(a) – 10(c). This power will cease to apply at 2.00pm three days prior to the next round of the Competition immediately following the round that the breach of regulations occurred.
- 11(a) Any club wishing to withdraw from the Competition must give written notice to be received by the Competition Secretary at least seven days prior to an arranged game involving the club. A fee of £50 plus the Referees Society expenses will be levied and the club will be excluded from the County Cup Competition for the following season for failure to do so.
- 11(b) Any club not entering the Warwickshire Cup Competition will not be eligible to enter the Warwickshire Cup Competition the following season.

- 11(c) Any club agreeing to play in the Competition and subsequently withdraws or fails to honour the fixture without giving seven days notice in writing (as per Rule 11) will not be permitted to take part in any Warwickshire Cup Competition during the following season
- 11(d) When Cup matches are to be played on a date arranged by mutual agreement of Clubs, then confirmation of the fixture must be sent in writing by **BOTH** Clubs to the Competitions Secretary and the Referees Society.
- 11(e) Clubs who through necessity, are required to play outside the dates as laid down by the Competitions Committee due to ie outstanding League games, National Cup games both of which have priority, must receive **written** permission from the Competitions Secretary beforehand.
- 11(f) Any club having reached the Semi Finals or Final stage and subsequently withdraws for any reason other than those covered in 11(e) will not be permitted to take part in any County 1st XV Competition for the following 2 seasons. If a club is banned for 2 seasons but are unable to participate eg promotion into the National Leagues, the ban remains in place until they come back into the Warwickshire Competitions to serve their suspension.
12. The match expenses, Referee's expenses, Assistant Referees expenses etc for all games up to the Semi Finals shall be the responsibility of the home team, who may make their own arrangements to charge a gate or take a collection. Where a gate is charged the charge should not exceed that charged by the Competitions Committee for Semi Finals. The visiting team shall be responsible for their own travelling expenses.
13. At the Semi Finals and Final the WRFU shall charge a gate and meet all match expenses etc. The participating teams shall be responsible for their own travelling expenses. Any surplus funds shall be retained by the Warwickshire RFU County Honorary Treasurer for financing future Competitions.
14. Before each game the Captain of each team shall be responsible for seeing that a match card showing the team

list and replacements is completed and given to the referee, who shall be responsible for entering the result, signing and returning it to the Captain for forwarding to the Competitions Secretary to arrive by the following Thursday. Clubs failing to return match cards on time will be charged £15.00. A club with any fine outstanding at the end of the season will be excluded from the Competition for the following season

14(b) **All** clubs reaching the Semi Finals or Final of the Cup are responsible for providing a team list along with the appropriate replacements to the Competitions Secretary, no later than 10pm 72 hrs prior to the game, so that a programme can be produced. Failure to comply will result in a £20 fine.

15(a) The Competitions Committee may disqualify any club from current and/or subsequent Competitions for failing to honour any rule of the Competition. Any objection or claim that the rules of the Competition have been broken must be received by the Competitions Secretary, in writing, within seven days of the game in question.

15(b) A club may appeal against any decision made by the Competitions Committee by notifying the Competitions Secretary in writing within 24 hours of the decision of the Committee being announced. The club **MUST** set out full details as to why such an appeal is made and supply full documentary evidence upon which it wants to rely. In addition a fee of £100 is payable within 48 hours thereafter (such a payment being refunded if the appeal is upheld)

The Competitions Committee are empowered to hear any appeal made subject to the following:-

The Appeal Hearing is to be:-

1. Chaired by the President, Senior President Elect or Junior President Elect of the Warwickshire Rugby Union
2. An independent arbitrator (with legal experience if possible) is to be present
3. Two members of the club appealing will be invited to attend the Hearing to place before the Hearing any facts NOT previously disclosed in their evidence

The Competitions Committee shall have regard for natural justice, Human Rights Act and the interest of all the parties concerned when hearing the appeal.

The decision of the Competitions Appeals Committee will be FINAL.

- 16(a) The jerseys of the competing clubs should be correctly numbered to ensure the correct identification of all players and replacements during a match. NO player will be allowed to swap a jersey with another player, also players wearing shirts with the same number as a player on the field or with no number will NOT be allowed to enter the field of play
- 16(b) On any occasion when the colours of the two competing teams are similar, both teams shall be responsible for providing and wearing distinctive jerseys
- 16(c) All teams reaching the final of the Competition will be required to bring an alternative set of jerseys with them
17. The winners of the Competition are responsible for the safe custody of the Cup and are responsible for the return of the Cup (in a clean condition) to the Competition Secretary by the first day of February each year. The Competitions Secretary (or any Committee member) shall arrange all engravings on the Cup and clubs are forbidden to carry out their own engraving.
18. The Competition Committee's decision on these Rules shall be final and binding on all competitors
- 19(a) It is the responsibility of a "home" or "host" club to ensure the proper marking of the pitch and to take steps to exercise spectator control. This includes the erection of a barrier or ropes at least five mts from the touchline at all games and appoint necessary stewards
- 19(b) All clubs participating in the Competition are responsible for their own medical arrangements for all matches including the Semi Finals and Final.
- 19(c) All "home" or "host" clubs MUST provide Technical Areas as per Midlands League Administrative Rules.

20. It is requested that licensed bars should be closed during a Cup game and it is the responsibility of the “home” or “host” club to ensure that alcohol taken outside the clubhouse, before kick off, should be served in plastic glasses and that no alcohol is brought to the touchline. Clubs unable to adhere to this rule may be required to play such games at another venue or at a different time on the instructions of the Competitions Committee.
21. It is the responsibility of all “home” or “host” club to ensure that all persons under the age of 18 yrs (except 17 yr olds who are part of the senior team), are clear of the changing rooms at least 1 ½ hours before match kick off time
22. The presentation of the Cup is to be made by the President of Warwickshire Rugby Football Union or any WRFU Officer nominated by the President.

Kick off time: Semi Finals 2.15pm and Final 3.00pm

Gate Charges: Semi Final £2.00 and Finals £4.00

Prize money will be allocated subject to the Final being played for the season 2016 – 2017:-

Cup winners £400.00 and Losing Finalists £200.00

RULES OF THE WARWICKSHIRE RFU SECOND XV CUP COMPETITION

1. The Competition shall be known as the Warwickshire RFU Second XV Cup Competition
2. The Competition shall be administered by the Warwickshire RFU Competitions Committee, which shall be appointed by the Warwickshire Rugby Football Union Committee
3. The Trophy shall be competed for annually on a knockout basis
4. Entry shall be open for all Clubs currently affiliated to the Warwickshire RFU at Level 5 to Level 8.
- 4a. If a club only has 1 team which is entered into the RFU 1st League they cannot play in the Warwickshire 2nd XV Cup. Only bona fida 2nd XV teams are eligible to play in this Competition.
5. Entry shall be made on the appropriate form, which shall be forwarded, together with the entry fee of £15.00 to the Competitions Secretary, to arrive prior to the date stipulated on the form. The draws for all rounds shall be made by the Competitions Committee on the dates to be notified
6. All eligible teams shall be entered into all draws on an equal basis. This Competition is to be seeded as per the County AGM on 2nd July 2010.
- 7(a). The games will be played on the dates set by the Competitions Committee and are to be **played on a Sunday, unless by mutual agreement of both clubs and the Referee's Society, the game can be played on Saturday or midweek for ALL rounds prior to the Semi Finals.**

The dates set are:-

Preliminary Round – to be played on or before Sunday 25th September 2016

First Round – to be played on or before Sunday 30th October 2016

Quarter Finals – to be played on or before Sunday 11th December 2016

Semi Finals – to be played on Sunday 22nd January 2017

Final – to be played on Sunday 19th March 2017

In the event of any game not being played due to weather conditions or any other reason it should normally be played on the first available date, or on a date(s) set by the Competitions Committee. NO exceptions will be allowed. Any cancellation of a game must be done via the Competitions Secretary or any member of the Competitions Committee. All new dates for cancelled matches, prior to the Final, must be agreed by mutual consent of both clubs and the Referees Society and sanctioned by the Competitions Secretary. In the event of the cancellation of the Final the new date and venue will be set by the Competitions Committee, in liaison with the Referee's Society.

Any cancellation due to weather conditions should not be made final until 11.00am at the earliest on the day of the game. Under NO circumstances will the Competitions Committee allow any game to be cancelled because of domestic reasons ie. Weddings, Stag Nights, Tours, Clubhouse Hired out, Mini and Junior Tournaments etc. NO EXCEPTIONS will be allowed. ALL matches are to be played on the dates set.

If a team is unable to provide sufficient Front Row players the game will be played with uncontested scrums and the match will be awarded to the non-offending side. Please note: provided the match is played, the team unable to provide sufficient Front Row players will not be excluded from next season's Competition.

7(b) The Final is to be played on neutral ground as arranged by the Competitions Committee. All other games shall be played on the ground of choice, within the jurisdiction of the Warwickshire RFU of the first named club, subject to Rule 20.

7(c) All Sunday games shall kick off at 2.15pm including the Final.

8(a) The Warwickshire Referees Society shall appoint suitable Referees and Assistant Referees for all games. Each team shall be responsible for appointing a competent "touch judge" in all games where the Warwickshire Referees Society is unable to appoint.

- 8(b) Where the Referees Society appoints suitable Referees/ Assistant Referees, the “home” team MUST confirm the game with the Referee by 8.00pm on the Thursday night immediately prior to the game. Failure to confirm the match with the Referee could result in the home Team being eliminated from the 2nd XV Competitions next season.
9. All matches are to be played under 15 a side laws as laid down by the IRB. The rules relating to replacements, substitutes, abandoned or cancelled matches etc as applied to Intermediate Clubs Knockout Competition will apply – RFU Competitions Handbook – **All rounds up to the Semi Final, teams are allowed 3 replacements = 8 interchanges and for the Semi Final and Final 7 replacements = 12 interchanges.**
- The duration of play shall be two periods of forty minutes. In the event of a draw at normal time, two periods of ten minutes shall be played. Captains shall toss for choice of end and kick off. If after two periods of extra time the scores are still level, the team that has scored the most tries shall go forward, into the next round. If this does not produce a result, the team that has scored most goals from tries shall go forward into the next round. If a result is still not forthcoming in rounds preceding the Semi Final, the away side shall be awarded the game. In the Semi Finals and Final if the scores are still level after extra time etc has been played, then a “sudden death” place kicking competition will take place, with alternate players from each side taking a place kick from the centre of the 22 mt line, until a winner is determined.
- 10(a) Players in the Competition shall be regular bona fide playing members of the competing club. A player is permitted to play one game for one other club within the previous twenty-eight days of a Cup match without losing his eligibility to play for his own club, except as provided for midweek clubs Rule 10(b). Periods of official suspension may not be included in the previous twenty-eight days. Any player who has played for his Club in the last League, Shield, Vase or Cup game (ie. RFU and WRFU Competitions) whichever is immediately previous to a 2nd XV Competition game is ineligible to play in that round of the Competition. **Please note that this does not include a non-playing replacement.**

- 10(b) A player who is a member of, or currently playing for more than one club, whether both clubs are participating in the Competition or not, shall only play for the club to which he gives precedence of Saturday selection. Except that those player members of bona-fide midweek clubs may opt to play for their midweek club only.
- 10(c) A player in full time education may play for a club providing he is a regular playing member of the club during vacation etc
- 10(d) A player may only play for any one club in the Competition in any one season
- 10(e) Any player on joining a club playing in the Competition must have played a minimum of four games for his club 2nd XV or a lower team
- 10(f) The Competitions Committee will have the power to reinstate a club in the Competition when it has been eliminated by a club, which has been in breach of the regulations 10(a) – 10 (c). This power will cease to apply at 2.00pm three days prior to the next round of the Competition immediately following the round that the breach of regulations occurred.
- 11(a) Any club wishing to withdraw from the Competition must give written notice to be received by the Competition Secretary at least seven days prior to an arranged game involving the club. A fee of £50 plus the Referees Society expenses will be levied and the club will be excluded from all 2nd XV Cup Competitions for the following season for failure to do so
- 11(b) Any club agreeing to play in the Competition and subsequently withdraws or fails to honour the fixture without giving 7 days notice in writing, will not be permitted to take part in the Warwickshire 2nd XV Cup Competition during the following season (as per rule 11a)
- 11(c) When 2nd XV Cup matches are to be played on a date arranged by mutual agreement of Clubs then confirmation of the fixture must be sent in writing by **BOTH** Clubs to the Competitions Secretary and Referees Society.
- 11(d) Any club who through necessity is required to play outside the dates as laid down by the Competitions Committee, must receive **written** permission from the Competitions Committee beforehand.

12. The match expenses, Referee's expenses, Assistant Referee's expenses etc for all games up to the Final shall be the responsibility of the "home" team, who may make their own arrangements to charge a gate or take a collection. Where a gate is charged the charge should not exceed that charged by the Competitions Committee for a Final. The visiting team shall be responsible for their own travelling expenses.
13. At the Final the WRFU shall charge a gate and meet all match expenses etc. The participating teams shall be responsible for their own travelling expenses. Any surplus funds shall be retained by the Warwickshire RFU County Honorary Treasurer for financing future Competitions
- 14(a) Before each game the Captain of each team shall be responsible for seeing that a team list with replacements is furnished to the Referee, who shall be responsible for entering the result, signing and returning it to the Captain for forwarding to the Competitions Secretary to arrive by the following Thursday. Clubs failing to return lists on time will be charged £15.00. A club with any fine outstanding at the end of the season will be excluded from the Competition for the following season
- 14(b) **All** clubs reaching the Final of the 2nd XV Cup are responsible for providing a team list along with the appropriate replacements to the Competitions Secretary no later than 72 hours prior to the game, so that a programme can be produced. Failure to comply will result in a £20.00 fine.
- 15(a) The Competitions Committee may disqualify any club from current and/or subsequent Competitions for failing to honour any rule of the Competition. Any objection or claim that the rules of the Competition have been broken must be received by the Competitions Secretary, in writing, within seven days of the game in question.
- 15(b) A club may appeal against any decision made by the Competitions Committee by notifying the Competitions Secretary in writing within 24 hours of the decision of the Committee being announced. The club **MUST** set out full details as to why such an appeal is made and supply full documentary evidence upon which it wants to rely. In addition a fee of £100 is payable within 48 hours thereafter (such a

payment being refunded if the appeal is upheld)

The Competitions Committee are empowered to hear any appeal made subject to the following:-

The Appeal Hearing is to be:-

1. Chaired by the President, Senior President Elect or Junior President Elect of the Warwickshire Rugby Union
2. An independent arbitrator (with legal experience if possible) is to be present
3. Two members of the club appealing will be invited to attend the Hearing to place before the hearing any facts NOT previously disclosed in their evidence

The Competitions Committee shall have regard for natural justice, Human Rights Act and the interest of all the parties concerned when hearing the appeal

The decision of the Competitions Appeals Committee will be FINAL.

- 16(a) The jerseys of the competing clubs should be correctly numbered to ensure the correct identification of all players and replacements during a match. NO player will be allowed to swap a jersey with another player, also players wearing shirts with the same number as a player on the field or with no number will NOT be allowed to enter the field of play
- 16(b) On any occasion when the colours of the two competing teams are similar, both teams shall be responsible for providing and wearing distinctive jerseys
- 16(c) All teams reaching the final of the Competition will be required to bring an alternative set of jerseys with them
17. The winners of the Competition are responsible for the safe custody of the Cup and are responsible for the return of the Cup (in a clean condition) to the Competition Secretary by the first day of February each year. The Competitions Secretary (or any Committee member) shall arrange all engravings on the Cup and clubs are forbidden to carry out their own engraving.
18. The Competition Committee's decision on these Rules shall be final and binding on all competitors

- 19(a) It is the responsibility of a “home” or “host” club to ensure the proper marking of the pitch and to take steps to exercise spectator control. This includes the erection of a barrier or ropes at least five mts from the touchline at all games and appoint necessary stewards
- 19(b) All clubs participating in the Competition are responsible for their own medical arrangements for all matches including the Semi Final and Final
- 19(c) All “home” or “host” clubs MUST provide Technical Areas as per Midlands League Administrative Rule.
20. It is requested that licensed bars should be closed during a Cup game and it is the responsibility of the “home” or “host” club to ensure that alcohol taken outside the clubhouse, before kick off, should be served in plastic glasses and that no alcohol is brought to the touchline. Clubs unable to adhere to this rule may be required to play such games at another venue or at a different time on the instructions of the Competitions Committee.
21. It is the responsibility of all “home” or “host” clubs to ensure that all persons under the age of 18 yrs (except 17 yr olds who are part of the senior team), are clear of the changing rooms at least 1 ½ hours before match kick off time
22. The presentation of the Cup is to be made by the President of Warwickshire Rugby Football Union or any WRFU Officer nominated by the President

Kick off times: Semi Final and Final 2.15pm

Gate Charges: Final £3.00

Prize money will be allocated subject to the Final being played for season 2016 – 2017:-

Winners £100.00 and Losing Finalists £50.00

RULES OF THE WARWICKSHIRE RFU COUNTY SHIELD COMPETITION

1. The Competition shall be known as the Warwickshire RFU County Shield Competition
2. The Competition shall be administered by the Warwickshire RFU Competitions Committee, which shall be appointed by the Warwickshire Rugby Football Union Committee
3. The Trophy shall be competed for annually on a knockout basis
4. All Clubs at Level 7 and Level 8 will be eligible to enter the County Shield Competition.
5. Entry shall be made on the appropriate form, which shall be forwarded, together with the entry fee of £15.00 to the Competitions Secretary, to arrive prior to the date stipulated on the form. The draws for all rounds shall be made by the Competitions Committee on the dates to be notified
6. All eligible teams shall be entered into all draws on an equal basis.
- 7(a) The games will be played on the dates set by the Competitions Committee and are to be **played on a Sunday, unless by mutual agreement of both clubs and the Referee's Society, the game can be played on a Saturday or midweek for ALL rounds prior to the Semi Finals. Please note: Clubs not engaged in league matches or the RFU Competitions on a particular Saturday including those who have "byes" will be required to play their Warwickshire Cup games on that weekend.**

Under NO circumstances will the Competitions Committee allow any game to be cancelled because of domestic reasons ie. Weddings, Stag Nights, Tours, Clubhouse Hired out, Mini and Junior Tournaments etc. NO EXCEPTIONS will be allowed.

The games will be played on the dates fixed by the Competitions Committee and these shall be:-

Preliminary Round (if needed) – to be played on or before

Sunday 28th August 2016

First Round – to be played on or before Sunday 4th September 2016

Quarter Finals – to be played on or before Sunday 15th January 2017

Semi Finals – to be played on Sunday 5th February 2017

Final – to be played on Sunday 26th February 2017

Subject to ground availability

In the event of any game not being played due to weather conditions or any other reason it should normally be played on the first available date, or on a date(s) set by the Competitions Committee. NO exceptions will be allowed. Any cancellation of a game must be done via the Competitions Secretary or any member of the Competitions Committee. All new dates for cancelled matches, prior to the Semi Finals and Final, must be agreed by mutual consent of both clubs and the Referees Society and sanctioned by the Competitions Secretary. In the event of the cancellation of the Semi Finals or Final the new date and venue will be set by the Competitions Committee, in liaison with the Referee's Society. Any cancellation due to weather conditions should not be made final until 11.00am at the earliest on the day of the game.

If a team is unable to provide sufficient Front Row players (5 fit and able players who can play front row) the game will be played with uncontested scrums and the match will be awarded to the non-offending side. Please note: provided the match is played, the team unable to provide sufficient Front Row players will not be excluded from next season's Competitions.

- 7(b) The Semi Finals and the Final are to be played on neutral grounds as arranged by the Competitions Committee. All other games shall be played on the ground of choice, within the jurisdiction of the Warwickshire RFU of the first named club, subject to Rule 20.
- 7(c) All Sunday games shall kick off at 2.15pm apart from the Final, which will kick off at 3.00pm

- 8(a) The Warwickshire Referees Society shall appoint suitable referees and Assistant Referees for all games. Each team will be responsible for appointing a competent “touch judge” in all games where the Warwickshire Referees Society is unable to appoint.
- 8(b) Where the Referees Society appoints suitable Referees/ Assistant Referees, the “home” team MUST confirm the game with the Referee by 8.00pm on the Thursday night immediately prior to the game, for all rounds up to the Semi Finals and Final. Failure to confirm the match with the Referee could result in the “home” Team being eliminated from the County Competitions next season.
9. All matches are to be played under 15 a side laws as laid down by the IRB. The rules relating to replacements, substitutes, abandoned or cancelled matches etc as applied to Intermediate Clubs Knockout Competition will apply – RFU Competitions Handbook – **All rounds up to the Semi Final, teams are allowed:- 3 replacements = 8 interchanges and for the Semi Final and Final 7 replacements = 12 interchanges.**
- The duration of play shall be two periods of forty minutes. In the event of a draw at normal time, two periods of ten minutes shall be played. Captains shall toss for choice of end and kick off. If after two periods of extra time the scores are still level, the team that has scored the most tries shall go forward, into the next round. If this does not produce a result, the team that has scored most goals from tries shall go forward into the next round. If a result is still not forthcoming in rounds preceding the Semi Final, the “away” side shall be awarded the game. In the Semi Finals and Final if the scores are still level after extra time etc has been played, then a “sudden death” place kicking competition will take place, with alternate players from each side taking a place kick from the centre of the 22 mt line, until a winner is determined.
- 10(a) Players in the Competition shall be effectively registered playing members of the competing club, as per the RFU Championships and National Cup regulations. A player

is permitted to play one game for one other club within the previous twenty-eight days of a Cup match without losing his eligibility to play for his own Club, except as provided for midweek clubs Rule 10(b). Periods of official suspension may not be included in the previous twenty-eight days. Any player joining a club must play a minimum of four games at any level in the previous and / or current season for the club prior to playing in a Cup game.

- 10(b) A player who is a member of, or currently playing for more than one club, whether both clubs are participating in the Competition or not, shall only play for the club to which he gives precedence of Saturday selection. Except that those player members of bona-fide midweek clubs may opt to play for their midweek club only.
- 10(c) A player in full time education may play for a club providing he is a regular playing member of the club during vacation etc
- 10(d) A player may only play for any one club in the Competition in any one season
- 10(e) Any player having played for another club during the current season in another County Cup Competition or the National Cup is ineligible to play
- 10(f) An eligible player having played in the current Competition shall remain eligible for the competition subject to the limitations of Rule 10(a) and (e).
- 10(g) The Competitions Committee will have the power to reinstate a club in the Competition when it has been eliminated by a club, which has been in breach of the regulations 10(a) – 10(c). This power will cease to apply at 2.00pm three days prior to the next round of the Competition immediately following the round that the breach of regulations occurred.
- 11(a) Any club wishing to withdraw from the Competition must give written notice to be received by the Competition Secretary at least seven days prior to an arranged game involving the club. A fee of £50 plus the Referees Society expenses will be levied and the club will be excluded from the County Shield Competition for the following season for failure to do so.

- 11(b) Any club not entering the Warwickshire Shield Competition will not be eligible to enter the Warwickshire Competition the following season.
- 11(c) Any club agreeing to play in the Competition and subsequently withdraws or fails to honour the fixture without giving seven days notice in writing (as per Rule 11) will not be permitted to take part in any Warwickshire Competition during the following season
- 11(d) When Shield matches are to be played on a date arranged by mutual agreement of Clubs, then confirmation of the fixture must be sent in writing by **BOTH** Clubs to the Competitions Secretary and the Referees Society.
- 11(e) Clubs who through necessity, are required to play outside the dates as laid down by the Competitions Committee due to ie outstanding League games, National Cup games both of which have priority, must receive **written** permission from the Competitions Secretary beforehand.
- 11(f) Any club having reached the Semi Finals or Final stage and subsequently withdraws for any reason other than those covered in 11(e) will not be permitted to take part in any County 1st XV Competition for the following 2 seasons.
12. The match expenses, Referee's expenses, Assistant Referees expenses etc for all games up to the Semi Finals shall be the responsibility of the home team, who may make their own arrangements to charge a gate or take a collection. Where a gate is charged the charge should not exceed that charged by the Competitions Committee for Semi Finals. The visiting team shall be responsible for their own travelling expenses.
13. At the Semi Finals and Final the WRFU shall charge a gate and meet all match expenses etc. The participating teams shall be responsible for their own travelling expenses. Any surplus funds shall be retained by the Warwickshire RFU County Honorary Treasurer for financing future Competitions.
14. Before each game the Captain of each team shall be responsible for seeing that a match card showing the team list and replacements is completed and given to the referee,

who shall be responsible for entering the result, signing and returning it to the Captain for forwarding to the Competitions Secretary to arrive by the following Thursday. Clubs failing to return match cards on time will be charged £15.00. A club with any fine outstanding at the end of the season will be excluded from the Competition for the following season

- 14(b) **All** clubs reaching the Semi Finals or Final of the Cup are responsible for providing a team list along with the appropriate replacements to the Competitions Secretary, no later than 10pm 72 hrs prior to the game, so that a programme can be produced. Failure to comply will result in a £20 fine.
- 15(a) The Competitions Committee may disqualify any club from current and/or subsequent Competitions for failing to honour any rule of the Competition. Any objection or claim that the rules of the Competition have been broken must be received by the Competitions Secretary, in writing, within seven days of the game in question.
- 15(b) A club may appeal against any decision made by the Competitions Committee by notifying the Competitions Secretary in writing within 24 hours of the decision of the Committee being announced. The club **MUST** set out full details as to why such an appeal is made and supply full documentary evidence upon which it wants to rely. In addition a fee of £100 is payable within 48 hours thereafter (such a payment being refunded if the appeal is upheld)

The Competitions Committee are empowered to hear any appeal made subject to the following:-

The Appeal Hearing is to be:-

1. Chaired by the President, Senior President Elect or Junior President Elect of the Warwickshire Rugby Union
2. An independent arbitrator (with legal experience if possible) is to be present
3. Two members of the club appealing will be invited to attend the Hearing to place before the Hearing any facts NOT previously disclosed in their evidence

The Competitions Committee shall have regard for natural justice, Human Rights Act and the interest of all the parties concerned when hearing the appeal.

The decision of the Competitions Appeals Committee will be FINAL.

- 16(a) The jerseys of the competing clubs should be correctly numbered to ensure the correct identification of all players and replacements during a match. NO player will be allowed to swap a jersey with another player, also players wearing shirts with the same number as a player on the field or with no number will NOT be allowed to enter the field of play
- 16(b) On any occasion when the colours of the two competing teams are similar, both teams shall be responsible for providing and wearing distinctive jerseys
- 16(c) All teams reaching the final of the Competition will be required to bring an alternative set of jerseys with them
- 17. The winners of the Competition are responsible for the safe custody of the Shield and are responsible for the return of the Shield (in a clean condition) to the Competition Secretary by the first day of February each year. The Competitions Secretary (or any Committee member) shall arrange all engravings on the Shield and clubs are forbidden to carry out their own engraving.
- 18. The Competition Committee's decision on these Rules shall be final and binding on all competitors.
- 19(a) It is the responsibility of a "home" or "host" club to ensure the proper marking of the pitch and to take steps to exercise spectator control. This includes the erection of a barrier or ropes at least five mts from the touchline at all games and appoint necessary stewards
- 19(b) All clubs participating in the Competition are responsible for their own medical arrangements for all matches including the Semi Finals and Final.
- 19(c) All "home" or "host" clubs MUST provide Technical Areas as per Midlands League Administrative Rules.

20. It is requested that licensed bars should be closed during a Shield game and it is the responsibility of the “home” or “host” club to ensure that alcohol taken outside the clubhouse, before kick off, should be served in plastic glasses and that no alcohol is brought to the touchline. Clubs unable to adhere to this rule may be required to play such games at another venue or at a different time on the instructions of the Competitions Committee.
21. It is the responsibility of all “home” or “host” club to ensure that all persons under the age of 18 yrs (except 17 yr olds who are part of the senior team), are clear of the changing rooms at least 1 ½ hours before match kick off time
22. The presentation of the Shield is to be made by the President of Warwickshire Rugby Football Union or any WRFU Officer nominated by the President.

Kick off time: Semi Finals 2.15pm and Final 3.00pm

Gate Charges: Semi Final £2.00 and Finals £4.00

Prize money will be allocated subject to the Final being played for the season 2016 – 2017:-

Shield winners £150.00 and Losing Finalists £75.00

RULES OF THE WARWICKSHIRE RFU COUNTY VASE COMPETITION

1. The Competition shall be known as the Warwickshire RFU County Vase Competition
2. The Competition shall be administered by the Warwickshire RFU Competitions Committee, which shall be appointed by the Warwickshire Rugby Football Union Committee
3. The Trophy shall be competed for annually on a knockout basis
4. All Clubs at Level 9 and Level 10 will be eligible to enter the County Vase Competition.
5. Entry shall be made on the appropriate form, which shall be forwarded, together with the entry fee of £15.00 to the Competitions Secretary, to arrive prior to the date stipulated on the form. The draws for all rounds shall be made by the Competitions Committee on the dates to be notified
6. All eligible teams shall be entered into all draws on an equal basis.
- 7(a) The games will be played on the dates set by the Competitions Committee and are to be **played on a Sunday, unless by mutual agreement of both clubs and the Referee's Society, the game can be played on a Saturday or midweek for ALL rounds prior to the Semi Finals. Please note: Clubs not engaged in league matches or the RFU Competitions on a particular Saturday including those who have "byes" will be required to play their Warwickshire Cup games on that weekend.**

Under NO circumstances will the Competitions Committee allow any game to be cancelled because of domestic reasons ie. Weddings, Stag Nights, Tours, Clubhouse Hired out, Mini and Junior Tournaments etc. NO EXCEPTIONS will be allowed.

The games will be played on the dates fixed by the Competitions Committee and these shall be:-

Preliminary Round (if needed) – to be played on or before Sunday 28th August 2016

Quarter Finals – to be played on or before Sunday 4th September 2016

Semi Finals – to be played on Sunday 15th January 2017

Final – to be played on Sunday 26th February 2017

Subject to ground availability

In the event of any game not being played due to weather conditions or any other reason it should normally be played on the first available date, or on a date(s) set by the Competitions Committee. NO exceptions will be allowed. Any cancellation of a game must be done via the Competitions Secretary or any member of the Competitions Committee. All new dates for cancelled matches, prior to the Semi Finals and Final, must be agreed by mutual consent of both clubs and the Referees Society and sanctioned by the Competitions Secretary. In the event of the cancellation of the Semi Finals or Final the new date and venue will be set by the Competitions Committee, in liaison with the Referee's Society. Any cancellation due to weather conditions should not be made final until 11.00am at the earliest on the day of the game.

If a team is unable to provide sufficient Front Row players (5 fit and able players who can play front row) the game will be played with uncontested scrums and the match will be awarded to the non-offending side. Please note: provided the match is played, the team unable to provide sufficient Front Row players will not be excluded from next season's Competitions.

- 7(b) The Semi Finals and the Final are to be played on neutral grounds as arranged by the Competitions Committee. All other games shall be played on the ground of choice, within the jurisdiction of the Warwickshire RFU of the first named club, subject to Rule 20.
- 7(c) All Sunday games shall kick off at 2.15pm apart from the Final, which will kick off at 3.00pm
- 8(a) The Warwickshire Referees Society shall appoint suitable referees and Assistant Referees for all games. Each team will be responsible for appointing a competent "touch judge" in all games where the Warwickshire Referees Society is unable to appoint.

8(b) Where the Referees Society appoints suitable Referees/ Assistant Referees, the “home” team MUST confirm the game with the Referee by 8.00pm on the Thursday night immediately prior to the game, for all rounds up to the Semi Finals and Final. Failure to confirm the match with the Referee could result in the “home” Team being eliminated from the County Competitions next season.

9. All matches are to be played under 15 a side laws as laid down by the IRB. The rules relating to replacements, substitutes, abandoned or cancelled matches etc as applied to Intermediate Clubs Knockout Competition will apply – RFU Competitions Handbook – **All rounds up to the Semi Final, teams are allowed:- 3 replacements = 8 interchanges and for the Semi Final and Final 7 replacements = 12 interchanges.**

The duration of play shall be two periods of forty minutes. In the event of a draw at normal time, two periods of ten minutes shall be played. Captains shall toss for choice of end and kick off. If after two periods of extra time the scores are still level, the team that has scored the most tries shall go forward, into the next round. If this does not produce a result, the team that has scored most goals from tries shall go forward into the next round. If a result is still not forthcoming in rounds preceding the Semi Final, the “away” side shall be awarded the game. In the Semi Finals and Final if the scores are still level after extra time etc has been played, then a “sudden death” place kicking competition will take place, with alternate players from each side taking a place kick from the centre of the 22 mt line, until a winner is determined.

10(a) Players in the Competition shall be effectively registered playing members of the competing club, as per the RFU Championships and National Cup regulations. A player is permitted to play one game for one other club within the previous twenty-eight days of a Cup match without losing his eligibility to play for his own Club, except as provided for midweek clubs Rule 10(b). Periods of official suspension may not be included in the previous twenty-eight days. Any player

joining a club must play a minimum of four games at any level in the previous and / or current season for the club prior to playing in a Cup game.

- 10(b) A player who is a member of, or currently playing for more than one club, whether both clubs are participating in the Competition or not, shall only play for the club to which he gives precedence of Saturday selection. Except that those player members of bona-fide midweek clubs may opt to play for their midweek club only.
- 10(c) A player in full time education may play for a club providing he is a regular playing member of the club during vacation etc
- 10(d) A player may only play for any one club in the Competition in any one season
- 10(e) Any player having played for another club during the current season in another County Cup Competition or the National Cup is ineligible to play
- 10(f) An eligible player having played in the current Competition shall remain eligible for the competition subject to the limitations of Rule 10(a) and (e).
- 10(g) The Competitions Committee will have the power to reinstate a club in the Competition when it has been eliminated by a club, which has been in breach of the regulations 10(a) – 10(c). This power will cease to apply at 2.00pm three days prior to the next round of the Competition immediately following the round that the breach of regulations occurred.
- 11(a) Any club wishing to withdraw from the Competition must give written notice to be received by the Competition Secretary at least seven days prior to an arranged game involving the club. A fee of £50 plus the Referees Society expenses will be levied and the club will be excluded from the County Vase Competition for the following season for failure to do so.
- 11(b) Any club not entering the Warwickshire Vase Competition will not be eligible to enter the Warwickshire Competition the following season.
- 11(c) Any club agreeing to play in the Competition and subsequently

withdraws or fails to honour the fixture without giving seven days notice in writing (as per Rule 11) will not be permitted to take part in any Warwickshire Competition during the following season

- 11(d) When Vase matches are to be played on a date arranged by mutual agreement of Clubs, then confirmation of the fixture must be sent in writing by **BOTH** Clubs to the Competitions Secretary and the Referees Society.
- 11(e) Clubs who through necessity, are required to play outside the dates as laid down by the Competitions Committee due to ie outstanding League games, National Cup games both of which have priority, must receive written permission from the Competitions Secretary beforehand.
- 11(f) Any club having reached the Semi Finals or Final stage and subsequently withdraws for any reason other than those covered in 11(e) will not be permitted to take part in any County 1st XV Competition for the following 2 seasons.
12. The match expenses, Referee's expenses, Assistant Referees expenses etc for all games up to the Semi Finals shall be the responsibility of the home team, who may make their own arrangements to charge a gate or take a collection. Where a gate is charged the charge should not exceed that charged by the Competitions Committee for Semi Finals. The visiting team shall be responsible for their own travelling expenses.
13. At the Semi Finals and Final the WRFU shall charge a gate and meet all match expenses etc. The participating teams shall be responsible for their own travelling expenses. Any surplus funds shall be retained by the Warwickshire RFU County Honorary Treasurer for financing future Competitions.
14. Before each game the Captain of each team shall be responsible for seeing that a match card showing the team list and replacements is completed and given to the referee, who shall be responsible for entering the result, signing and returning it to the Captain for forwarding to the Competitions Secretary to arrive by the following Thursday. Clubs failing to return match cards on time will be charged £15.00. A club with

any fine outstanding at the end of the season will be excluded from the Competition for the following season

- 14(b) **All** clubs reaching the Semi Finals or Final of the Cup are responsible for providing a team list along with the appropriate replacements to the Competitions Secretary, no later than 10pm 72 hrs prior to the game, so that a programme can be produced. Failure to comply will result in a £20 fine.
- 15(a) The Competitions Committee may disqualify any club from current and/or subsequent Competitions for failing to honour any rule of the Competition. Any objection or claim that the rules of the Competition have been broken must be received by the Competitions Secretary, in writing, within seven days of the game in question.
- 15(b) A club may appeal against any decision made by the Competitions Committee by notifying the Competitions Secretary in writing within 24 hours of the decision of the Committee being announced. The club **MUST** set out full details as to why such an appeal is made and supply full documentary evidence upon which it wants to rely. In addition a fee of £100 is payable within 48 hours thereafter (such a payment being refunded if the appeal is upheld)

The Competitions Committee are empowered to hear any appeal made subject to the following:-

The Appeal Hearing is to be:-

1. Chaired by the President, Senior President Elect or Junior President Elect of the Warwickshire Rugby Union
2. An independent arbitrator (with legal experience if possible) is to be present
3. Two members of the club appealing will be invited to attend the Hearing to place before the Hearing any facts NOT previously disclosed in their evidence

The Competitions Committee shall have regard for natural justice, Human Rights Act and the interest of all the parties concerned when hearing the appeal.

The decision of the Competitions Appeals Committee will be FINAL.

- 16(a) The jerseys of the competing clubs should be correctly numbered to ensure the correct identification of all players and replacements during a match. NO player will be allowed to swap a jersey with another player, also players wearing shirts with the same number as a player on the field or with no number will NOT be allowed to enter the field of play
- 16(b) On any occasion when the colours of the two competing teams are similar, both teams shall be responsible for providing and wearing distinctive jerseys
- 16(c) All teams reaching the final of the Competition will be required to bring an alternative set of jerseys with them
17. The winners of the Competition are responsible for the safe custody of the Vase and are responsible for the return of the Vase (in a clean condition) to the Competition Secretary by the first day of February each year. The Competitions Secretary (or any Committee member) shall arrange all engravings on the Vase and clubs are forbidden to carry out their own engraving.
18. The Competition Committee's decision on these Rules shall be final and binding on all competitors.
- 19(a) It is the responsibility of a "home" or "host" club to ensure the proper marking of the pitch and to take steps to exercise spectator control. This includes the erection of a barrier or ropes at least five mts from the touchline at all games and appoint necessary stewards
- 19(b) All clubs participating in the Competition are responsible for their own medical arrangements for all matches including the Semi Finals and Final.
- 19(c) All "home" or "host" clubs MUST provide Technical Areas as per Midlands League Administrative Rules.
20. It is requested that licensed bars should be closed during a Vase game and it is the responsibility of the "home" or "host" club to ensure that alcohol taken outside the clubhouse, before kick off, should be served in plastic glasses and that no alcohol is brought to the touchline. Clubs unable to adhere to

this rule may be required to play such games at another venue or at a different time on the instructions of the Competitions Committee.

21. It is the responsibility of all “home” or “host” club to ensure that all persons under the age of 18 yrs (except 17 yr olds who are part of the senior team), are clear of the changing rooms at least 1 ½ hours before match kick off time
22. The presentation of the Vase is to be made by the President of Warwickshire Rugby Football Union or any WRFU Officer nominated by the President.

Kick off time: Semi Finals 2.15pm and Final 3.00pm

Gate Charges: Semi Final £2.00 and Finals £4.00

Prize money will be allocated subject to the Final being played for the season 2016 – 2017:-

Shield winners £100.00 and Losing Finalists £50.00

RULES OF THE WARWICKSHIRE RFU SECOND XV SHIELD COMPETITION

1. The Competition shall be known as the Warwickshire RFU Second XV Shield Competition
2. The Competition shall be administered by the Warwickshire RFU Competitions Committee, which shall be appointed by the Warwickshire Rugby Football Union Committee
3. The Trophy shall be competed for annually on a knockout basis
4. Entry shall be open for all Clubs currently affiliated to the Warwickshire RFU at Level 9 and Level 10.
- 4(a) If a club only has 1 team which is entered into the RFU 1st League they cannot play in the Warwickshire 2nd XV Cup. Only bona fida 2nd XV teams are eligible to play in this Competition.
5. Entry shall be made on the appropriate form, which shall be forwarded, together with the entry fee of £15.00 to the Competitions Secretary, to arrive prior to the date stipulated on the form. The draws for all rounds shall be made by the Competitions Committee on the dates to be notified
6. All eligible teams shall be entered into all draws on an equal basis. This Competition is to be seeded as per the County AGM on 2nd July 2010.
- 7(a). The games will be played on the dates set by the Competitions Committee and are to be **played on a Sunday, unless by mutual agreement of both clubs and the Referee's Society, the game can be played on Saturday or midweek for ALL rounds prior to the Semi Finals.**

The dates set are:-

Preliminary Round – to be played on or before Sunday 16th October 2016

Quarter Finals – to be played on or before Sunday 20th November 2016

Semi Finals – to be played on Sunday 8th January 2017

Final – to be played on Sunday 19th March 2017

In the event of any game not being played due to weather conditions or any other reason it should normally be played on the first available date, or on a date(s) set by the Competitions Committee. NO exceptions will be allowed. Any cancellation of a game must be done via the Competitions Secretary or any member of the Competitions Committee. All new dates for cancelled matches, prior to the Final, must be agreed by mutual consent of both clubs and the Referees Society and sanctioned by the Competitions Secretary. In the event of the cancellation of the Final the new date and venue will be set by the Competitions Committee, in liaison with the Referee's Society.

Any cancellation due to weather conditions should not be made final until 11.00am at the earliest on the day of the game. Under NO circumstances will the Competitions Committee allow any game to be cancelled because of domestic reasons ie. Weddings, Stag Nights, Tours, Clubhouse Hired out, Mini and Junior Tournaments etc. NO EXCEPTIONS will be allowed. ALL matches are to be played on the dates set.

If a team is unable to provide sufficient Front Row players the game will be played with uncontested scrums and the match will be awarded to the non-offending side. Please note: provided the match is played, the team unable to provide sufficient Front Row players will not be excluded from next season's Competition.

- 7(b). The Final is to be played on neutral ground as arranged by the Competitions Committee. All other games shall be played on the ground of choice, within the jurisdiction of the Warwickshire RFU of the first named club, subject to Rule 20.
- 7(c). All Sunday games shall kick off at 2.15pm including the Final.
- 8(a) The Warwickshire Referees Society shall appoint suitable Referees and Assistant Referees for all games. Each team shall be responsible for appointing a competent "touch judge" in all games where the Warwickshire Referees Society is unable to appoint.

- 8(b) Where the Referees Society appoints suitable Referees/ Assistant Referees, the “home” team MUST confirm the game with the Referee by 8.00pm on the Thursday night immediately prior to the game. Failure to confirm the match with the Referee could result in the home Team being eliminated from the 2nd XV Competitions next season.
9. All matches are to be played under 15 a side laws as laid down by the IRB. The rules relating to replacements, substitutes, abandoned or cancelled matches etc as applied to Intermediate Clubs Knockout Competition will apply – RFU Competitions Handbook – **All rounds up to the Semi Final, teams are allowed 3 replacements = 8 interchanges and for the Semi Final and Final 7 replacements = 12 interchanges.** The duration of play shall be two periods of forty minutes. In the event of a draw at normal time, two periods of ten minutes shall be played. Captains shall toss for choice of end and kick off. If after two periods of extra time the scores are still level, the team that has scored the most tries shall go forward, into the next round. If this does not produce a result, the team that has scored most goals from tries shall go forward into the next round. If a result is still not forthcoming in rounds preceding the Semi Final, the away side shall be awarded the game. In the Semi Finals and Final if the scores are still level after extra time etc has been played, then a “sudden death” place kicking competition will take place, with alternate players from each side taking a place kick from the centre of the 22 mt line, until a winner is determined.
- 10(a) Players in the Competition shall be regular bona fide playing members of the competing club. A player is permitted to play one game for one other club within the previous twenty-eight days of a Cup match without losing his eligibility to play for his own club, except as provided for midweek clubs Rule 10(b). Periods of official suspension may not be included in the previous twenty-eight days. Any player who has played for his Club in the last League, Shield, Vase or Cup game (ie. RFU and WRFU Competitions) whichever is immediately previous to a 2nd XV Competition game is ineligible to play in that round of the Competition. **Please note that this does not include a non-playing replacement.**

- 10(b) A player who is a member of, or currently playing for more than one club, whether both clubs are participating in the Competition or not, shall only play for the club to which he gives precedence of Saturday selection. Except that those player members of bona-fide midweek clubs may opt to play for their midweek club only.
- 10(c) A player in full time education may play for a club providing he is a regular playing member of the club during vacation etc
- 10(d) A player may only play for any one club in the Competition in any one season
- 10(e) Any player on joining a club playing in the Competition must have played a minimum of four games for his club 2nd XV or a lower team
- 10(f) The Competitions Committee will have the power to reinstate a club in the Competition when it has been eliminated by a club, which has been in breach of the regulations 10(a) – 10 (c). This power will cease to apply at 2.00pm three days prior to the next round of the Competition immediately following the round that the breach of regulations occurred.
- 11(a) Any club wishing to withdraw from the Competition must give written notice to be received by the Competition Secretary at least seven days prior to an arranged game involving the club. A fee of £50 plus the Referees Society expenses will be levied and the club will be excluded from all 2nd XV Competitions for the following season for failure to do so
- 11(b) Any club agreeing to play in the Competition and subsequently withdraws or fails to honour the fixture without giving 7 days notice in writing, will not be permitted to take part in the Warwickshire 2nd XV Competition during the following season (as per rule 11a)
- 11 (c) When 2nd XV Shield matches are to be played on a date arranged by mutual agreement of Clubs then confirmation of the fixture must be sent in writing by **BOTH** Clubs to the Competitions Secretary and Referees Society.
- 11(d) Any club who through necessity is required to play outside the dates as laid down by the Competitions Committee, must receive **written** permission from the Competitions Committee beforehand.

12. The match expenses, Referee's expenses, Assistant Referee's expenses etc for all games up to the Final shall be the responsibility of the "home" team, who may make their own arrangements to charge a gate or take a collection. Where a gate is charged the charge should not exceed that charged by the Competitions Committee for a Final. The visiting team shall be responsible for their own travelling expenses.
13. At the Final the WRFU shall charge a gate and meet all match expenses etc. The participating teams shall be responsible for their own travelling expenses. Any surplus funds shall be retained by the Warwickshire RFU County Honorary Treasurer for financing future Competitions
- 14(a) Before each game the Captain of each team shall be responsible for seeing that a team list with replacements is furnished to the Referee, who shall be responsible for entering the result, signing and returning it to the Captain for forwarding to the Competitions Secretary to arrive by the following Thursday. Clubs failing to return lists on time will be charged £15.00. A club with any fine outstanding at the end of the season will be excluded from the Competition for the following season
- 14(b) **All** clubs reaching the Final of the 2nd XV Shield are responsible for providing a team list along with the appropriate replacements to the Competitions Secretary no later than 72 hours prior to the game, so that a programme can be produced. Failure to comply will result in a £20.00 fine.
- 15(a) The Competitions Committee may disqualify any club from current and/or subsequent Competitions for failing to honour any rule of the Competition. Any objection or claim that the rules of the Competition have been broken must be received by the Competitions Secretary, in writing, within seven days of the game in question.
- 15(b) A club may appeal against any decision made by the Competitions Committee by notifying the Competitions Secretary in writing within 24 hours of the decision of the Committee being announced. The club **MUST** set out full details as to why such an appeal is made and supply full

documentary evidence upon which it wants to rely. In addition a fee of £100 is payable within 48 hours thereafter (such a payment being refunded if the appeal is upheld)

The Competitions Committee are empowered to hear any appeal made subject to the following:-

The Appeal Hearing is to be:-

1. Chaired by the President, Senior President Elect or Junior President Elect of the Warwickshire Rugby Union
2. An independent arbitrator (with legal experience if possible) is to be present
3. Two members of the club appealing will be invited to attend the Hearing to place before the hearing any facts NOT previously disclosed in their evidence

The Competitions Committee shall have regard for natural justice, Human Rights Act and the interest of all the parties concerned when hearing the appeal

The decision of the Competitions Appeals Committee will be FINAL.

- 16(a) The jerseys of the competing clubs should be correctly numbered to ensure the correct identification of all players and replacements during a match. NO player will be allowed to swap a jersey with another player, also players wearing shirts with the same number as a player on the field or with no number will NOT be allowed to enter the field of play
- 16(b) On any occasion when the colours of the two competing teams are similar, both teams shall be responsible for providing and wearing distinctive jerseys
- 16(c) All teams reaching the final of the Competition will be required to bring an alternative set of jerseys with them
17. The winners of the Competition are responsible for the safe custody of the Shield and are responsible for the return of the Shield (in a clean condition) to the Competition Secretary by the first day of February each year. The Competitions Secretary (or any Committee member) shall arrange all engravings on the Shield and clubs are forbidden to carry out their own engraving.

18. The Competition Committee's decision on these Rules shall be final and binding on all competitors
- 19(a) It is the responsibility of a "home" or "host" club to ensure the proper marking of the pitch and to take steps to exercise spectator control. This includes the erection of a barrier or ropes at least five mts from the touchline at all games and appoint necessary stewards
- 19(b) All clubs participating in the Competition are responsible for their own medical arrangements for all matches including the Semi Final and Final
- 19(c) All "home" or "host" clubs MUST provide Technical Areas as per Midlands League Administrative Rule.
20. It is requested that licensed bars should be closed during a Shield game and it is the responsibility of the "home" or "host" club to ensure that alcohol taken outside the clubhouse, before kick off, should be served in plastic glasses and that no alcohol is brought to the touchline. Clubs unable to adhere to this rule may be required to play such games at another venue or at a different time on the instructions of the Competitions Committee.
21. It is the responsibility of all "home" or "host" clubs to ensure that all persons under the age of 18 yrs (except 17 yr olds who are part of the senior team), are clear of the changing rooms at least 1 ½ hours before match kick off time
22. The presentation of the Shield is to be made by the President of Warwickshire Rugby Football Union or any WRFU Officer nominated by the President.

Kick off times: Semi Final and Final 2.15pm

Gate Charges: Final £3.00

Prize money will be allocated subject to the Final being played for season 2016 – 2017:-

Winners £75.00 and Losing Finalists £40.00

WARWICKSHIRE CLUBS LEAGUE RULES

2016 – 2017

1. APPLICATION TO JOIN:

- 1.1 Participating Clubs must be members of WRFU or by invitation
- 1.2 For Clubs that wish to enter a team into the League structure, all entries must have been received by the date specified by the WRFU
- 1.3 Any Club wishing to withdraw a team for the following season must do so by 30th April

2. POINTS AWARDED:

- 2.1 4 points for a win
- 2.2 2 points for a draw
- 2.3 1 point for a defeat

3. PLAYERS:

- 3.1 Players do not have to be RFU League registered
- 3.2 Players can play for more than one Club in a season
- 3.3 All games in all Divisions will start with a minimum of 10 players per side.

There will be no more than ONE man advantage to any team at the start of the game. The Captains must agree the exchange of players before the game begins. Should there be a failure to agree then the team responsible for such failure to agree shall forfeit the game. The points awarded on such a failure shall be 4 points for the innocent team and 0 points for the team responsible for the failure
- 3.4 A team supplying less than 10 players can only receive 2 points for a victory
- 3.5 All teams to stay within the spirit of the game ie keeping the teams at their respective levels (not bringing in players from higher teams, replacements included). 2 points will be deducted from the offending team

4. UNCONTESTED SCRUMS:

- 4.1 Before a game commences if there is a shortage of front row players, the game starts with uncontested scrums. Should a team unable to field a front row win, they will receive 2 POINTS MAXIMUM. Should the team with a full front row win they will be awarded FULL POINTS. The losing team in both cases will receive 1 point
- 4.2 If a game goes into uncontested scrums after the start normal rules apply

5. REPLACEMENTS:

- 5.1 It is not compulsory to have front row replacements
- 5.2 An open number of replacements can be agreed by both Captains and Referee before the commencement of the game. If agreement cannot be reached a maximum of 5 NOMINATED replacements will apply
- 5.3 In all League Cup finals 7 replacements will be permitted

6. FIXTURES:

- 6.1 All Leagues will be made up of no more than 12 teams, unless it is not logistical to do otherwise
- 6.2 Fixture Secretaries will be notified of the League structure for the following season prior to the end of May
- 6.3 ALL matches must be played on designated RFU Saturdays
- 6.4 Any County Cup match will take precedence over a League fixture

7. KICK OFF TIMES:

- 7.1 September, October, March and April kick off time will be 3.00pm.
November, December, January and February kick off time will be 2.15pm unless agreed by both Captains, but no later than 2.30pm
- 7.2 All matches should be played for a duration of 40 minutes each way

8. PROMOTION AND RELEGATION:

8.1 As agreed by Clubs at a meeting to be held at the end of each season

8.2 No club will be allowed to have 2 teams in the same League

9. GAME NOT PLAYED:

9.1 Any side unable to fulfil a fixture for any reason other than the weather forfeits the game, except under exceptional circumstances and agreed by the Committee

9.2 A team that concedes 4 games in the course of a season will be expelled immediately and their records expunged

9.3 If any team is expelled from the League, then any lower teams from the same Club may be expelled

10. JERSEYS:

10.1 The "home" team will change strip in the event of a colour clash

11. RESULTS:

11.1 Telephone result in before 7.00pm on the day of the match

11.2 Email the result before 7.00pm on the Sunday

12. TROPHIES:

12.1 To be returned by holders by 1st April

WARWICKSHIRE SCHOOLS

<http://www.pitchero.com/clubs/warwickshireschoolsrugbyfootballunion/>

Life Members:-

R. Dyer, 21 Banbury Road, Southam
G. Eames, 31, Bletchley Drive, Coventry
K. W. Freeborn, 2 Castle Street, Warwick
R. Johnson, The Croft, North Street, Marton
N. Torkington, 56, Keresley Road, Coventry
T. Watton, 18, Ladbrook Road, Solihull, West Midlands. B91 3RN
G.P.C. Courtois, 35, Innis Rd, Coventry

Warwickshire Schools Rugby Union - Officers

President: John Alford

26, Sherlock Road, Chapelfields, Coventry. CV5 8EY
024 7667 0082 (H) 01455 614917 (W)
gandaservices@btconnect.com (Email)

Chairman: Dave Winter

davewinter@btopenworld.com (Email)

Hon. Secretary: Paul Harrison

39, Draycott Road, Coventry CV2 3ND.
(H) 024 7668 0229
Fax: 024 7646 7190
Email: p.harrison@sky.com

Hon. Treasurer: Paul Jackson

34 Hartland Avenue,
Coventry CV2 3EQ
Tel (H) 024 76 457 781
Tel (Sch) 0121 705 0958
Email: p.jackson17@sky.com

WARWICKSHIRE SCHOOLS RUGBY UNION

Coventry: District Union

Bablake School, Coundon, Coventry.
Blue Coat Comp. School, Lower Stoke, Coventry.
Caludon Castle Comp. School, Wyken, Coventry.
Cardinal Newman Comp. School, Keresley, Coventry.
Cardinal Wiseman Comp. School, Potters Green, Coventry
Coundon Court Comp. School, Coundon, Coventry.
Finham Park Comp. School, Finham, Coventry.
King Henry VIII School, Earlsdon, Coventry.
President Kennedy Comp. School, Holbrooks, Coventry.
Sidney Stringer Comp. School, Hillfields, Coventry.
Stoke Park Comp. School, Coventry.
Ullathorne Comp. School, Stivichall, Coventry.
Westwood School, Westwood Heath, Coventry.
Whitley Abbey Comp. School, Whitley, Coventry.
The Woodlands Comp. School, Tile Hill, Coventry.
Woodway Park Comp. School, Potters Green, Coventry.

South Warwickshire: (District Union)

Alcester Grammar School, Alcester.
Alcester High School, Alcester.
Aylesford High School, Warwick.
Campion High School, Leamington Spa.
Kenilworth School, Kenilworth.
Kineton High School, Kineton.
King Edward VI School, Stratford-upon-Avon.
Myton High School, Warwick.
North Leamington Federation of Schools, Leamington Spa.
Southam High School, Southam.
Stratford High School, Stratford-upon-Avon.
Studley High School, Studley.
Warwick School, Warwick.

Solihull: (District Union)

Alderbrook School, Solihull.
Archbishop Grimshaw, Chelmsley Wood, Solihull.
Arden School, Knowle.
Bishop Vesey School, Sutton Coldfield.
Coleshill Grammar School, Coleshill.
C. T. C., Kingshurst.
Heart of England School, Balsall Common.
Langley School, Solihull.
Light Hall School, Solihull.
Lode Heath School, Solihull.
Lyndon School, Solihull.
Park Hall, Solihull.
Solihull School, Solihull.
St. Peter's R.C. School, Solihull.
Tudor Grange School, Solihull.
Whitesmore School, Solihull.

Rugby: (District Union)

Ashlawn School, Rugby.
Avon Valley School, Newbold, Rugby.
Bilton High School, Rugby.
Harris C. E. High School, Rugby.
Lawrence Sheriff School, Rugby.
Princethorpe School, Princethorpe, Rugby.
Rugby School, Rugby.

Nuneaton: (District Union)

Ash Green School, Coventry
Coleshill School, Coleshill
Etone College, Nuneaton
George Eliot School, Nuneaton
Hartshill School, Nuneaton
Higham Lane School, Nuneaton

Kingsbury High School, Kingsbury
Nicholas Chamberlaine Technology College, Bedworth
Nuneaton Academy, Nuneaton
Polesworth School, Polesworth
Queen Elizabeth Academy, Atherstone
St Thomas More School, Nuneaton

Other Schools

North Warwickshire

Bishop Walsh School, Sutton Coldfield.

Preparatory & Junior

Alcott Hall Junior, Chelmsley Wood.
All Saints C.E. Leek Wooton.
Ardenhurst P.S., Henley, Solihull.
Arnold Lodge P.S., Leamington Spa.
Atherstone South Middle School, Atherstone.
Bentley Heath C.E. Primary, Solihull.
Bilton Grange P.S., Rugby.
Coventry P.S., Coventry.
Croft School, Stratford-upon-Avon.
Dunchurch Junior, Rugby.
Dunchurch-Winton P.S., Rugby.
Emscote Lawn P.S., Warwick.
Ernesford Grange Primary School, Coventry.
Eversfield P.S., Solihull.
Henry Bellairs, Bedworth, Nuneaton.
Hillmorton Paddox School, Rugby.
Kingswood School, Solihull.
Park Hill Middle School, Kenilworth.
St. Andrew's R.C. School, Solihull.
St. Francis R.C. Combined School, Bedworth.
St. Margaret's C.E. Junior, Solihull.
St. Osburg's School, Coventry
Stivichall Primary, Coventry.
Thomas Jolyffe J&I School, Stratford-upon-Avon.

F.E. Colleges

Mid-Warwicks, Leamington Spa.

Solihull C of Tech., Solihull.

Henley College, Coventry.

AFFILIATED CLUBS AND BODIES

A.E.I. (Rugby)

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Fixture Secretary & Referee Society Contact: Lee Haggan, Tel. 07979 692485 (Mob) leehaggan@yahoo.com (Email).

Main Club Coaching Contact: Derek McCullough, Tel. 07531 494866 (Mob) derek.mccullough@ingrammicro.co.uk (Email).

Jerseys: Navy Blue and Gold hoops. Shorts: Navy. Clubhouse: Hillmorton Ex-Servicemen's Club, The Green, Hillmorton, Rugby, Warwickshire. CV21 4EH. Tel. 01788 543832 Ground: GEC Recreation Ground, Hillmorton Road, Rugby. CV22 5JW.

ALCESTER

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Club Coaching Contact: Scott Carmichael. Tel: 01527 854006 (H) 07810 437878 (Mob) scottcarmichael1@btinternet.com (Email).

Jerseys: Red & Black. Shorts: Black. Ground: Birmingham Road, Kings Coughton, Alcester, Warwickshire. B49 5QF. Tel. 01789 764061.

ATHERSTONE

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com(Email). Youth Fixture Secretary: Chris Egan, Tel. 07776 455157 chrisegan@live.co.uk (Email). Child Safeguarding Officer: Angela Egan, Tel. 07920 071157 (Mob) angelaegan@live.co.uk (Email). TJerseys: Black with yellow trim. Shorts: Black. Ground: Atherstone Sports Club, Ratcliffe Road, Atherstone. CV9 1LX.Tel. 01827 714934.

BARKERS BUTTS

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BEDWORTH

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ntlworld.com (Email). Child Safeguarding Officer: Michael Jaques, Tel. 07811 382811 (Mob) mpjinteriors@me.com (Email). Club Jerseys: Emerald Green/alternate black. Shorts: Black. Ground: Rectory Fields, Smarts Road, Bedworth. CV12 0BP. Tel 02476 312025.

BERKSWELL & BALSALL

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COPSEWOOD

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COVENTRIANS

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Youth Fixture Secretary: Terry Fisher, Tel. 07969 139992 (Mob) terry.fisher1942@gmail.com (Email). Child Safeguarding Officer: Donna Brown. Contact through Steve Springate. Main Club Coaching Contact: Nick Cameron, Tel. 07725 263940 (Mob) nickcameron1974@02.co.uk (Email). Club Volunteer Coordinator: Trevor Roberts, Tel. 07849 868055 (Mob) trevor.roberts@godivainsurance.co.uk (Email). Jerseys: Royal Blue and white hoops/alternate: Black & White hoops. Shorts: Navy. Ground: The Black Pad, Holbrooks Lane, Radford, Coventry. CV6 4AF (No mail to this address). Tel. 02476 682885.

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COVENTRY & MID WARWICKSHIRE

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Secretary: Charlie McGinty, Tel. 07801 869730 (Mob), 00353 74 9723155 (Ire). cmcginty@eircom.net (Email). President: Stan Matthews, Tel: 07808 158773 (Mob) smatthews123@btinternet.com (Email). Jerseys: Red and green hoops. Shorts: Black.

COVENTRY SARACENS

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Chairman & Child Safeguarding Officer: Paul Walsh, Tel. 02476 449270 (H) paul.walsh@covwarkpt.nhs.uk (Email)
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COVENTRY TECH

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Hon. Secretary, Fixture Secretary, Main Club Coaching Contact, Club Volunteer Coordinator & Referee Society Contact.

Ricky Rees Tel. 02476 404735 (H) 07963 611715 (Mob).

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University Development Officer & sandsoffice.su@coventry.ac.uk

The Secretary: Rugby Football Union, Sports & Societies Office, Coventry University, Coventry. CV1 5FJ. Tel. 02476 221167

sandsoffice.su@coventry.ac.uk (Email). Jerseys: Maroon, gold and black. Shorts: Black. Ground: Westwood Heath Road, Coventry. University Address: The Students Union, Coventry University, Coventry. CV1 5FJ. Tel. 02476 221167.

COVENTRY WELSH

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Secretary: David Ellis. Tel. 07809 889355 (Mob) davidellis08@gmail.com (Email). Fixtures Secretary (Men & Women)

& Referee Society Contact: Gary Greenway, Tel. 02476

315403 (H) 07787 686042 (Mob).g.greenway161@gmail.com (Email). Ladies Section Secretary: Tracey Lole, Tel. 07974

207218 (Mob) tracey.lole@icloud.com (Email). Safeguarding

Officer & Main Club Coaching Contact: Dean Thompson.

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Volunteer Coordinator: Paul Neal. Tel. 07753 451935 (Mob)

paulneal352@btinternet.com(Email). Club Coaching Contact:

Ant Collins, Tel. 07590 890870 (Mob) anthonymcollins@rfu.com (Email). Jerseys: Red. Shorts: Black. Ground: 82 Burbages Lane, Exhall, Coventry. CV6 6AY. Tel. 02476 360303.

DUNLOP

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EARLSDON

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Secretary: Michael Roberts. Tel. 02476 713788 (H) 07734 559927 (Mob). mroberts11@sky.com (Email). Fixture Secretary: David Bowyer, Tel. 07989 828993 (Mob) bowyerdave64@gmail.com (Email). Junior Section Chairman: Gareth Withers. Tel. 07791 525775 (Mob) Gareth.withers@dhl.co.uk (Email) Mini Vice Chairman: Joe Jennings. joe.jennings@slceps.org.uk (Email). Junior Vice Chairman: Lee Matthews. Child Safeguarding Officer: Caz Thompson. Caz.thompson@talktalk.net (Email). Tel. 07791 467793 (Mob). Junior Fixture Secretary: Mick Davis. erfcjnrfix@hotmail.co.uk (Email). Mini Fixture Secretary: Ian Thompson. 07970 633468 (Mob) It-electrical@talktalk.net (Email). Club Volunteer Coordinator: Crayton Phillips, Tel. 07748 705363 (Mob) csphillips12@btinternet.com (Email). Main Coaching Contact: Hendry Rheeders, Tel. 07783 446033 (Mob) hendryrheeders@yahoo.co.uk (Email). Referee Society Contact: Craig Forsyth, Tel. 07769 716467 (Mob) haggis2805@gmail.com (Email). Jerseys: Red and white hoops/alternate black with red & white. Shorts: Black. Ground: R.F. Brown Pavilion, Mitchell Avenue, Canley, Coventry. CV4 8DY. Tel. 02476 464467.

HARBURY

Main Email Contact:

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Secretary & Club Volunteer Coordinator: Tom Kittendorf, Tel. 01788 815736 (W) 07834 161638 (Mob) tomkittendorf@hotmail.co.uk (Email). Fixture Secretary & Referee Society Contact: Chris Milburn Tel. 07967 263141(Mob) harburyrfc.fixtures@gmail.com (Email). Youth Section Secretary: Mark Werren, Tel. 07875 502431 (Mob) mark.werren@gmail.com (Email). Child Safeguarding Officer: Kirsten Prance. Kirsten.prance@btinternet.com (Email). Youth Fixture Sec: Karl Mullen. Tel. 07717 837382 (Mob). karl.harburyrfc@gmail.com (Email). Club Coaching Contact: Andy Sandford, Tel. 07968 098785 (Mob) andysandford@hotmail.com (Email). Jerseys: Red and white hoops. Shorts: Black. Ground: Waterloo Fields, Middle Road, Harbury. CV33 9JN.Tel. 01926 613462.

HMP ONLEY

HMYOI & Remand Centre, Onley, Rugby, CV23 8AP. Tel. 01788 523468. Ground: HMP Onley, Nr Dunchurch, Nr Rugby. CV23 8AP. Tel. 01788 523468. Jerseys: Black. Shorts: Black.

KENILWORTH

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Secretary, Peter Hall, Tel. 01926 513229 (H) 02476 694455 (W) 07966 086071 (Mob) secretary@kenilworthrugby.co.uk (E Mail). Fixture Secretary: Dean Stephenson, Tel. 07974 984195 (Mob). steward@lkenilworthrugby.co.uk (Email). Referees Society Contact: Simon Jevons, Tel. 07787 100550 (Mob) referees@kenilworthrugby.co.uk (Email). Youth Section Contact Email: juniorfixtures@kenilworthrugby.co.uk (Email). Youth Fixtures: Alex Keogh, Tel. 07813 305268 (Mob)juniorfixtures@kenilworthrugby.co.uk (Email). Child Safeguarding Officer: Peter Hodgkinson, Tel. 01926 857479 (H) 07932 084978 (Mob) peter.hodgkinson1963@talktalk.net(Email). Women & Girls Main Contact: Jason Southam, Tel. 07814 264760 (Mob) jasoutham@hotmail.com (Email). Women & Girls Fixture Secretary: Caroline Spence, Tel. 07790 847162 ladies@kenilworthrugby.co.uk (Email). Club

Volunteer Coordinator: Willie Whitesmith, 01926 859465 (H) 07715 174723 (Mob) president@kenilworthrugby.co.uk (Email). Club Coaching Contact: Bruce Doe, Tel. 02476 503533 (H) bruce.doe@btinternet.com (Email). Jerseys: Blue with yellow flashes/alternate yellow with blue flashes. Shorts: Dark Blue. Ground: The Jack Davies Memorial Ground, Glasshouse Lane, Kenilworth. CV8 2AJ. Tel. 01926 853945 (Club)

KERESLEY

Main Email Contact:

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Secretary: To Be Appointed. Fixture Secretary: Tony Atkins, Tel 01455 611256 (H) 07808 774298 (Mob) anthony.atkins34@gmail.com (Email). Youth Section Secretary: Sharon Gray, Tel. 07467 448244 (Mob) sgray52@jaguarlandrover.com (Email). Fixture Secretary: Stuart Piper, Tel. 01676 540601 (H) stuart.piper@tiscali.co.uk (Email). Child Safeguarding Officer: Leanne Marsh, Tel. 07590 517833 (Mob) leanne_marshall37@hotmail.co.uk (Email). Main Club Coaching Contact; James Coyle, Tel. 07891 546330 (Mob) coylerus@yahoo.co.uk (Email). Club Volunteer Coordinator: Joel Pickering, Tel. 07779 799406 (Mob) jspickering@icloud.com (Email). Referee Society Contact: Malcolm Jackson, Tel. 02476 26334589 (H) 07941 814652 (Mob) Malcolm.jackson@live.co.uk (Email). Jerseys: Royal Blue, scarlet and white. Shorts: Royal Blue. Ground: John E. Radford Fields, Burrow Hill Lane, Corley, Nr Coventry. CV7 8BE. Tel. 01676 540082. Email: kereselyrfc@btinternet.com

KING HENRY VIII SCHOOL

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Secretary, Fixture Secretary, Main Coaching Contact: Steve Wilkes, Tel. 02476 592952 (H) 02476 271111 (W) 07526 523323 (Mob) wilkess@khviii.net (Email). Child Safeguarding Officer: Mr. J. Slack (Headmaster), Tel 02476 271111. headmaster@khviii.co.uk (Email). Director of Sport, Jon Fitt, 07738 668600. Girls Section Contact: Mrs Rachel Mason, Tel 02476 271111, masonr@khviii.net (Email). Girls Fixture Secretary: Mr. Nick Jones. Tel 02476 271111, 07837 119053 (Mob) jonesn@khviii.net (Email) Jerseys: Black, red and gold. Shorts: Black. Ground: King Henry VIII Playing Fields, Kenpas Highway, Coventry. CV3 4EJ.

LEAMINGTON

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Secretary, Club Volunteer Coordinator: John Lyons, Tel. 01926 855787 (H) 07522468373(Mob). johnlizlyons@btopenworld.com (Email). Fixture Secretary & Referee Society Contact: Bryn Evans, Tel. 01926 881879 (H) 07584 621262 (Mob), brynchris@hotmail.com (EMail). Youth Section: Secretary: Gary Harvey. Tel 07814 236595 (Mob) garyharvey71@me.com. Youth Fixtures: Kate Robinson. kerobinson@btinternet.com (Email). Youth Safeguarding Officer: Helen O'Donaghue Tel 07803 011574, Email helenod@hotmail.co.uk. Womens Section Secretary: Natasha Yurkwich-Ell, Tel. 07863 351581 (Mob). tasha.yurk@ntlworld.com (Email) Main Club Coaching Contact: Tony Timms, timmsy.timmsy@virgin.net (Email). Jerseys: Royal Blue with scarlet and gold trim. Shorts: Navy. Ground: Moorefields, Kenilworth Road, Leamington Spa.CV32 6RG. Tel & Fax. 01926 425584

MANOR PARK

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Secretary: Neil Fitzpatrick, 07789 647694 (Mob) fitz9485@ntlworld.com (Email). Chairman: Nick Bishop. Tel 07789 904471 (Mob). nick.bishop@severntrent.co.uk (Email). Fixture Secretary & Referee Society Contact: Bobby Bridge, Tel. 07792 759180 (Mob) bobbybridge@me.com (Email). Club Coaching Contact: Kevin Venus. Tel 07790 779181 (Mob) egg.chucker@ntlworld.com (Email). Club Volunteer Coordinator: Nic Gajic. Tel. 07748 987232 (Mob) n.gajic@sky.com (Email). Jerseys: red and black hoops. Shorts: Black. Ground: Griff&Coton Sports Club, Heath End Road, Nuneaton. CV10 7JQ.Tel. 02476 386798 manorparkrfc@hotmail.co.uk (Email).

NEWBOLD ON AVON

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07852 219615 (Mob) keith.fletcher@gallifordtry.co.uk (Email). Club Volunteer Coordinator: Phil Reed, philipreed9@hotmail.co.uk (Email). Youth Section Secretary & Main Contact: Dean Rees, Tel. 07815 508354 (Mob) dean.rees@btinternet.com (Email). Child Safeguarding Officer: Dawn Lee, Tel. 07831 539359 (Mob) dawnlee@tesco.net (Email). Damian Gray, Tel. 07815 703525 (Mob). Club Coaching Contact: Sean O'Brien, Tel. 01788 337258 (H) seandanobrien@ntlworld.com (Email). Referee Society Contact: Kevin Whitehead, Tel. 07976 643159 (Mob) kevin.whitehead@perryappletons.com (Email). Jerseys: Red and black. Shorts: Black. Ground: The Clubhouse, Parkfield Road, Newbold on Avon, Rugby. CV21 1EZ. Tel. 01788 565811.

NORTH WARWICKSHIRE

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NUNEATON OLD EDWARDIANS

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Secretary & Fixture Secretary: John Collins, Tel. 02476 340828 (H) 07772 972842 (Mob) pogandstan@btinternet.com (Email). Club Volunteer Coordinator: John Burdett, Tel. 02476 347257 (H) 07909 884037 (Mob) john.c.burdett@gmail.com (Email). Club Coaching Contact: Steve Savage, Tel. 07734 985977 (Mob) steve.savage_1@btinternet.com (Email). Referee Society Contact: Ernie Beesley. Tel 07970 687675 (Mob) ernie.besley@openworldcom. (Email). Email). Jerseys: Red and white hoops/ alternate black & gold. Shorts: Black. Ground. Weddington Road, Nuneaton. CV10 0AL. Tel. 02476 386778. info@noerfc.co.uk (Email).

NUNEATON RFC LTD

Main Email Contact:

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Secretary & Club Volunteer Coordinator Steve Bird. steve.bird@nuneatonrfc.co.uk (Email). Fixture Secretary: Andy Wilson. Tel. 07977 449201 (Mob) andyugwilson@hotmail.co.uk (Email). Youth Section: Maggie Murray. Tel. 07538 089714 maggiemurray1964@hotmail.co.uk (Email). Youth Fixture Secretary: Steve Bird, Tel. 07814 209178 (Mob) s.bird@thenuns.co.uk (Email). Child Safeguarding Officer: Bill Glendon-Doyle Tel. 07823 333171 (Mob) will.glendon-doyle@sky.com (Email) Main Club Coaching Contact: Daniel Everett. Tel. 02476 373929 (H) 07773 196383 (Mob) daniel.everett@btconnect.com (Email). Referee Society Contact: Andy Wilson, Tel. 07977 449201 (Mob). andyugwilson@hotmail.co.uk (Email). Jerseys: Red, black & white. Shorts: Black. Ground: Liberty Way, Attleborough Fields, Nuneaton. CV11 6RR. Tel 02476 383206 (Club) Website www.nuneatonrugby.co.uk

OLD COVENTRIANS

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Tel 024 7633 4074 (H) 07736 305267 (Mob). Secretary: Bill Whetstone, Tel. 024 76 692460 (H) 07966 064684 (Mob) bill@whetstone.plus.com (Email). Fixture Secretary: Richard Clarke, Tel. 02476 506374 (H) 07847 311516 (Mob). richard.clarke@sfa.bis.gov.uk (Email). Junior Section Main Contact: Jane Waterhouse, Tel. 02476 417650 (H) 07931 589075 (Mob) janewrfu@btinternet.com (Email). Youth Fixture Secretary: Trent McMurray, Tel. 07764 603352 (Mob) ocrfcmjsfixsec@gmail.com (Email). Club Safeguarding Officer: Sue Applegate, Tel. 02476 407423 (H) 07861 747547 (Mob) sueapplegate@me.com (Email). Referee Society Contact: Hayden Sarjeant, Tel. 07780 494304 (Mob). hsarjeant1@gmail.com (Email). Main Club Coaching Contact: Neil Sheepy, Tel. 024 76 695505 (H) 07827 995668 (Mob) neil.sheepy@btopenworld.com (Email). Club Volunteer Coordinator: John Lapworth, Tel. 02476 673715 johnlapworth@yahoo.co.uk (Email). Jerseys: Black, red and gold alternate green. Shorts: Black. Ground: Tile Hill Lane, Coventry, CV4 9DE. Tel. 02476 715273.

OLD LAURENTIANS

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Fixture Secretary, Youth Fixture Secretary & Referee Society

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Women's Fixture Secretary: Michelle Thompson-Carroll, Tel.

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Section Secretary: Dan Volkman/Simon Bailey, Tel. 07552

165331 (Dan) 07977 531178 (Simon) dpvolkman@yahoo.co.uk

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552615 (H) 07714 203821 (Mob). [vivien.tetley@btinternet.](mailto:vivien.tetley@btinternet.com)

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814047 (H) 07795 621390 (Mob) mikewarwick@talktalk.net

(Email). Club Volunteer Coordinator: Andrew Spriggs, Tel.07967

698964 (Mob) aws-sms-sjls@ntlworld.com (Email). Jerseys:

Maroon, green and gold hoops/alternate light & dark lime green.

Shorts: Green. Ground: Fenley Field, Lime Tree Avenue, Rugby.

CV22 7QT. Tel. 01788 810855.

OLD LEAMINGTONIANS

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Secretary: Chris Liddington, Tel 01926 403922 (H) 07887

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[com](mailto:liddo384@gmail.com) (Email). Youth Section Secretary & Club Coaching Contact:

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cmccarthy@pivot-rpo.co.uk (Email). Youth Fixture Secretary:

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01926 495517 (H) a.mckerlie@btopenworld.com (Email). Club

Volunteer Coordinator: Mike Hemming, Tel. 01926 420876 (H).
mike.hemming@btinternet.com (Email). Jerseys: Blue and gold.
Shorts: Blue. Ground: The Crofts, Bericote Road, Blackdown,
Leamington Spa. CV32 6QP.Tel. 01926 424991.

OLD WHEATLEYANS

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Secretary, Community Rugby Representative, Club Volunteer
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Secretary: Richard Hill, Tel. 02476 601367 (H), 07900 003641
(Mob). richard.hill13@sky.com (Email). Youth Section Main
Contact, Club Coaching Contact & Fixture Secretary: Dean
Bryant, Tel. 07712 877772 (Mob). Child Safeguarding Officer:
Jane Bryant, Tel. 07766 900447 (Mob) janeburley@sky.com
(Email)dbryant@bam.co.uk (Email). Jerseys: Navy blue,
maroon & gold hoops. Shorts: Blue. Ground. Norman Place
Road, Coundon, Coventry. Tel.02476 271275.

PINLEY

Main Email contact:

Michael Moore. pinleyrfcsecretary@hotmail.co.uk &

Cathie Hodson. cathie.pinleyrfc@gmail.com

Secretary: Nigel Liggins, Tel. 02476 503190 (H) 07825
043831 (Mob) nigel.liggins@hotmail.co.uk (Email). Fixture
Secretary & Referee Society Contact:: Brian Lester. Tel. 02476
443605.07796 254800. brianlester2@yahoo.com (Email). Youth
Secretary: Michael Moore, 07877 499522 (Mob) pinleyrfc_mjs@
yahoo.com (Email). Fixture Secretary: Claire Jenkinson, Tel.
07720 652327 (Mob) pinleyrfc_mjs@yahoo.com (Email). Child
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com (Email). Volunteer Coordinator & Club Coaching Contact:
Martin Taylor, Tel. 07710 422892 (Mob) martintaylor469@
hotmail.com (Email). Jerseys: Red and black. Shorts: Black.
Ground: Wyken Croft, Wyken, Coventry. All mail to Club
Secretary. Tel. 02476 602059.

RUGBY AND DISTRICT

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Secretary, Fixture Secretary & Referee Society Contact: Ian Myers, Tel. 01788 878303 (H) 07392 469545 (Mob) ian.myers.rugby@talktalk.net (Email). Main Club Coaching Contact & Club Volunteer Coordinator: Fred Empy, Tel. 01788 523224 (H) 07850 491845 (Mob) f.empy@ntlworld.com (Email). Jerseys: Navy and gold. Shorts: Navy. Ground: By arrangement with host clubs in District Union.

RUGBY LIONS

Main Email contact:

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Hon Secretary; Doug Hutchinson, Tel. 02476 540449 (H) 07880 336219 (Mob) doughutch@supanet.com (Email). Community Rugby Representative & Fixture Secretary: F.G. Empy, Tel. 01788 523224 (H) 07850 491845 (Mob), f.empy@ntlworld.com (Email). Youth Section Secretary: Rob Williams (Chairman) Tel. 07784 761315 (Mob) robwilliams@hotmail.co.uk (Email). Youth Fixture Secretary: Caroline Deery, Tel 01788 565574 (H) 07768 171148 (Mob) caroline.deery@btinternet.com (Email). Women & Girls Main Contact & Fixture Secretary: Gemma Booker. Tel. 07788 951512 (Mob) gemmabooker4@gmail.com & rugbylionesses@gmail.com (Email). Club Volunteer Coordinator: Geoff Buck, Tel. 01788 337327 (H) 07753 679516 (Mob) buckgf@aol.com (Email) Child Safeguarding Officer: Louise Davies, Tel. 01788 536712 (H) louise.davies@rsmuk.com (Email). Referee Society Contact: Richard Stocking, Tel. 01788 813140 (H) 07729 104644 (Mob) richard_stocking@yahoo.co.uk (Email). Main Club Coaching Contact: Ron Everton, Tel. 07582 386149 (Mob) r.everton@outlook.com (Email). Jerseys: White with a red lion. Shorts: Black. Ground: Rugby Lions FC, Webb Ellis Road, Rugby. CV22 7AU. Tel. 01788 334466 (club) 01788 334888 (Fax).

RUGBY ST. ANDREWS

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Mini & Junior Section Main Contact & Fixture Secretary: Simon McAusland, Tel. 07971624671 simon@madetobeplayed.co.uk (Email), Mini & Juniors Fixture Secretary: Gwyn Owen, Tel 07919 400685 (Mob) gwynowen27@hotmail.com (Email) Club Volunteer Coordinator: John Parsons. Tel. 07967 678911 (Mob) johnparsons001@hotmail.com (Email). Child Safeguarding Officer: Lorraine Marston, Tel. 01788 814181 (H) 07900 017335 (Mob) lorrainemarston@talktalk.net (Email). Ladies Section Main Contact & Fixtures: Amy Dunlop, Tel. 07922 619493 (Mob) amydunlop24@hotmail.co.uk (Email). Main Club Coaching Contact: Alan Parish, Tel. 01788 575703 (H) aparish@sky.com (Email). Jerseys: Sky Blue /Navy blue. Shorts: Navy. Ground: Hillmorton Grounds, Ashlawn Road, Rugby, CV22 5ET. Tel. 01788 542786. standrewsefc@hotmail.com (Email)

RUGBY WELSH

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SHIPSTON ON STOUR

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SHOTTERY

Main Email contact:

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SILHILLIANS

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Secretary: Gary Lucas, Tel. 07778 834192 (Mob) garrylucas@lucas-dumolo.com (Email). Youth Fixture Secretary: LindseyDowthwaite, Tel. 07530 701329 (Mob) silsminifixtures@gmail.com (Email). Child Safeguarding Officer: Kelly Regan. Tel. 07730 782021 (Mob). Jerseys: Maroon, blue and white. Shorts: Blue. Ground: Warwick Road, Copt Heath, Knowle, Solihull. B93 9LW. Tel. 01564 777680.

SOUTH WARWICKSHIRE UNION

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SOUTHAM

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Secretary & Club Volunteer Coordinator: Alison Else, Tel. 01926 817945 (H) 07966 164396 (Mob) alisonelse@southamservices.co.uk (Email). Fixture Secretary, Referee Society Contact & Youth Fixture Secretary: Andrew Else, Tel. 01926 817945 (H) 07971 049098 (Mob) andy@southamservices.co.uk (Email). Contact: Youth Secretary & Child Safeguarding Officer: Nick Clark, Tel 01327 879021 (H) 07789 927332 (Mob). Club Coaching Contact: Gary Gilkes, Tel. 07917820122 (Mob) gilkosouth@aol.com (Email). Jerseys: Blue with white hoops/ alternate white with blue hoops. Shorts: Blue. Ground: Kineton Road, Southam, Warwickshire, CV47. Tel. 01926 813674.

SPARTANS

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Secretary: Steve Sutherland, 07595 533336 (Mob) suthos@gmail.com (Email)

Treasurer: Matt Smith, 07970 955439 (Mob) mattsmithg20@outlook.com (Email)

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Main Email Contact: richardmorelli@rfu.com

RFU University Development Officer

The Secretary & Fixtures Secretary, The Rugby Football Union: c/o The Students Union, University of Warwick. CV4 7AL. or The Sports Officer, The Students Union, University Of Warwick, Coventry. CV4 7AL. Tel. 024 76 523523 ext 2287. Ladies Section Secretary. c/o The Rugby Football Union, The Students Union, University of Warwick. CV4 7AL. Jerseys: Light Blue & Dark Blue quarters. Shorts: Black: Ground: Cryfield Sportsground, Warwick University.

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WEST MIDLANDS FIRE SERVICE

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WEST MIDLANDS POLICE (Coventry & Solihull)

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**WARWICKSHIRE RFU
VICE PRESIDENTS ASSOCIATION 2016-17**

E Atchison	K Howells
D Barry	P Ingleston
D Batchelor	B Lester
G Bayliss	M Mander-Howells
T Boileau	G Marks
K Brown	S Matthews
G Burgoyne	C J McGinty
D Cadden	R Munro
K Challis	J Nowill
M Clarke	J O'Hara
S Coburn	M Owen
D Collins	P Owen
N Crighton	R.Potter
R Curtis	Richard Rees
S Deery	Roger Rees
R Dixon	M Rose
B Duckett	M Smith
D Gilbert	S Springate
T Goodall	M Stafford
M Groves	C Thomas
R Halliwell	M Trenholm
Paul Harrison	J Waterhouse
M Hemming	D Whitmarsh
R Holland	R Winchester
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For details of how to join the
Warwickshire RFU Vice Presidents Association

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SECTION 2

WARWICKSHIRE SOCIETY OF REFEREES
(1895)



www.warwickref.com

SEASON 2016 - 2017

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MISSION STATEMENT

Warwickshire Society of Referees (1895)



The Executive Committee of this Society will:

1. Provide the means and resources for every referee to attain their full potential in the game through an ongoing programme of Training and Development.
2. Aim to produce from within Warwickshire Society of Referees an official who is capable of officiating at International level.
3. Provide sufficient trained referees, assessors, referee coaches and touch judges able and competent to satisfy the need of all levels of the game of rugby.

SOCIETY OFFICERS

(Postal addresses via Secretary)

President – John Alford

02476 670082, 01455 614917
gandaservices @btconnect.com

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Secretary – John Neale

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Treasurer – Howard Russell

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Appointments Secretary – Dave Smith

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Chair of Grading – Ryan Smith

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Referee Training & Development – Sion Bowen

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Recruitment & Retention – Chris Berwick

07753 873490
recruit@warwickref.com

Appointments Hotline

07710 612575

SOCIETY CALENDAR

2016 - 2017

MONTHLY OPEN MEETINGS (Monday) EARLSDON RFC 7.30pm

19 September	24 October	21 November
23 January	20 February	20 March
22 May		

EXECUTIVE COMMITTEE MEETINGS (Monday) Every 2 months during season BROADSTREET 7.30pm

16 August	6 September	11 October
8 November	10 January	7 February
7 March	9 May	

ANNUAL GENERAL MEETING (Monday) EARLSDON RFC 7.30pm 05 June 2017

Nominations for elected positions
to be received by 29 May 2017

ANNUAL DINNER 2015 TBC November 2016

GRADING POLICY

The Grading Committee will comprise of a Chairman (Executive position) and up to 5 other members. The grading committee policy is to continually review the grade of each official to ensure that they are officiating at their correct level.

The grading committee recognises that promotion within Levels 12 to 9 is largely about the application of law and learning the art of refereeing. Promotion to L8 and above is about match management, being in the correct position to make decisions and at the same time showing an understanding for the game and what players are trying to do.

The Grading committee Objectives

- Meet every month and publish the minutes of the meeting on the web site.
- Grading Committee members will attend open meeting and make themselves available to discuss grading issues with any member.
- The Grading committee will appoint grades to assessors and appoint them to games.
- The Grading committee will appoint Referee Coaches to referees who have been identified by the Training committee or other referees they feel will benefit from individual coaching.
- The Grading committee will be responsible for the maximum grade any referee can be appointed to by the Appointments committee.
- The grading committee will use a variety of reports in making a decision as to a referees grade these will include

Assessments reports

Referee Coach Reports

Pitch Side Reports

Grading committee members, who have watched a referee.

Referee Report Cards (new referees on completion of Level 2, for first 12 months)

No single report will have precedence. Decisions on promotion or relegation will be made on a combination of reports.

- The grading policy should recognise the achievements of senior referees. Senior referees will be given 2 levels e.g. 5/7. The first being the highest level ever gained the second being the current maximum level to be appointed to. Senior referees can be moved up/down at the decision of the grading committee on any of the report methods.
- The grading committee will identify referees who are progressing quickly through the grades and allow the appointments committee to appoint these referees 1 level higher than their grade.
- The grading committee will move away from the old method of solely relying on G, MD, ND, SD, when making decisions on promotions or relegation of referees. The rationale behind this change is to encourage referees to fully read the reports rather than just look at the grade in the management box.

Report Criteria a guide to what the grading committee are looking for.

L5

The society does not have any games at this level. To attain this level referees must be on Midland Group or RFU duties as a referee.

L6

This is the highest level a society referee can reach. To attain this level referees must pass the and Yoyo fitness test to 15.2 level and have good sprint speed to be the first at the breakdown. All reports must show a high understanding and knowledge for the game. The referee must be able to demonstrate the ability to manage all participants within the game. Individual elements of the game will have been mastered. The grading committee will place a high importance on Referee coach summary report,

Pitch side reports and Assessments.

The profile of a level 6 referee would be

Top Federation referee moving to Group.

Senior referee moving down from higher levels.

Society referee at the top of his game who has mastered all elements

L7

To attain this level referees must pass the Yoyo fitness test to 14.6 level and be working on sprint speed to be the first at the breakdown. All reports must show a good understanding and knowledge for the game. The referee must be able to demonstrate the ability to manage players and show good preventative skills. They must also show they understand the individual elements within the game and referee them consistently. The grading committee will place a high importance on Referee coach summary report, Pitch side reports and Assessments.

L8

To attain this level referees must pass the Yoyo fitness test to 14.1 level. All reports must show a working knowledge for the game and what players are trying to do. The referee must be able to demonstrate they are refining the skills needed to manage players and show progress in working to having good preventative skills. They must also show they have the basic understanding of the individual elements within the game and referee them well. The grading committee will place a high importance on Referee coach summary report and on Pitch side reports and Assessments.

L9

To attain this level referees must pass the Yoyo fitness test to 13.1 level. Reports must show a very good working knowledge for the laws of game and must be able to apply them. The referee must have good positioning skills and sprint speed to be in the correct position when required. The referee must show they are working on the individual elements within the game and are making

progress in refereeing them. The grading committee will place a high importance on Assessments and referee coach summary report if available. Pitch side reports will also be considered.

L10

Reports must show a good working knowledge for the laws of game and must be working to apply them consistently. The referee must show progression on positioning skills working on being in the correct position when required. The referee must show they are aware of the individual elements within the game. The grading committee will place a high importance on Assessment reports and Referee Report Cards.

L11

Reports must show knowledge for the laws of the game and the referee must be working to apply them. The referee must show an understanding of positioning skills. The referee must be aware of the individual elements within the game and referee them safely. The grading committee will place a high importance on Assessments reports and Referee Report Cards.

L12

The referee must be aware of the individual elements within the game and referee them safely. The grading committee will place a high importance on Assessments reports and Referee Report Cards. Once successfully completed the stage 3 self-evaluation on 5 games +1 watch by a society referee, coach or assessor; an appropriate grade will be assigned by the Grading committee.

All promotion is subject to members having passed the current World Rugby On-Line Laws Test.

RFU Regulation on Rolling Substitutions

13.5 Replacements & Substitutes

Rolling Substitutions Regulation

13.5.13 Divisional Organising Committees may, at their discretion, permit rolling substitutions in League Matches at Level 5 and below, and RFU Intermediate Cup, Senior Vase and Junior Vase Matches. If the relevant Divisional Organising Committee decides to implement rolling substitutions such implementation must be in accordance with Regulations 13.5.14 to 13.5.21 below.

13.5.14 In a League or Cup Match, where consent has been given by the appropriate Divisional Organising Committee and subject to Regulations (including, without limitation, 13.5.9 and 13.5.10) each team shall be permitted to use rolling substitutions of not more than the maximum number of the player interchanges (“Permitted Player Interchanges”) set out in the table below :-

Number of Replacements	Player Interchanges
3	8
4	9
5	10
7	12

13.5.15 In a Play Off Match, “Permitted Player Interchanges” will only be permitted where both participating teams have played their previous Matches with “Permitted Player Interchanges”.

13.5.16 After the “Permitted Player Interchanges” have been made no other replacements, substitutions or

“Permitted Player Interchanges” will be permitted for any reason including injuries, and in the event that a player is injured the team will play with one less player and with uncontested scrums in the event that this involves a front row player and the game cannot continue safely with contested scrums.

13.5.17 “Permitted Player Interchanges” replace the “blood bin”. If a player has an open wound and thus has to leave the field, and the team has used all of its “Permitted Player Interchanges”, that player may not be replaced and the team shall continue with a maximum of fourteen players. The player is permitted to return once the wound has been treated and the bleeding stopped.

13.5.18 Not more than two “Permitted Player Interchanges” per team may occur at any one time and may only occur during a stoppage in play and with the knowledge of the referee who is entitled in his/her sole opinion to refuse to allow or postpone a “Permitted Player Interchange” if he/she believes either that the “Permitted Player Interchange” would prevent the opposition from restarting the game quickly, or where a player has been injured, or that it would not be safe for the replacement player who has been previously injured to play in the match.

13.5.19 A player who is a replacement shall not be entitled to take a kick at goal until a passage of play has taken place since that player took to the field of play.

13.5.20 A player who suffers two injuries in a match, which has necessitated that player being replaced on each occasion, is not permitted to act as a replacement following the second injury.

13.5.21 Under dispensation provided to Unions by the International Rugby Board, where these rolling substitutions Regulations conflict with the Laws of the Game these Regulations shall take precedence.

MIDLANDS DIVISION ADMINISTRATIVE INSTRUCTIONS / RULES 2016 -2017

Extract relevant to referees.

The full version is available on www.warwickref.com

Although the RFU Regulations and Midlands Division Administrative Instructions/Rules appear each year in the RFU Handbook, it is recommended that the RFU Regulations as they appear on the RFU Website are read and noted, in order to obtain the most up to date and correctly worded version of the Regulations and Rules.

2. Match Result Cards

- 2.1 The Official Match Result Cards are the responsibility of both clubs. The cards must be completed fully and legibly in capital letters and record the names of the squad showing surname first, followed by the first name. The names should be recorded as they appear on the official RFU Senior Player Registration Computer Listing (neither abbreviations nor nicknames should be used). The cards from both the Home and Away clubs, already countersigned by the opposition official, must be passed to the Referee before the match. The referee should sign the cards after recording the official match result (and on league cards the number of tries scored by each team), and after the game hand the appropriate card back to the club administrator of both the Home and Away teams for returning to the League Secretary.
- 2.2 A club not passing the Official Match Result Card to the referee before the match may have 5 Championship points deducted. The sanction for failure to follow the instruction on the Official Match Result Card will be a fine of £25.
- 2.6 A club shall be deducted at least **20** Championship points on each occasion that false information has been provided on the Official Match Result Card. This will be in addition to any points which may be deducted if the players in

the squad were ineligible to play. **5** Championship points will be deducted for each unregistered player a club has on its Official Match Result Card (Rule 2.5 excepted). In RFU KO Cup matches the sanction will be immediate disqualification from the current Competition and probable further sanction decided by the Organising Committee.

- 2.7 In the event of a game being deemed to be abandoned under Regulation 13.6.7 (a) or (b) and also when Regulation 13.5.11 comes into play (uncontested scrums), **it is the responsibility of the clubs to state on the match cards the exact time of abandonment, the match score at the time and the reason for the abandonment.** This is particularly important for games abandoned because of uncontested scrums. These cards must be signed by the referee. The clubs must also **telephone** the League Secretary **on the day of the match**, to inform him of the circumstances causing such abandonment.
- 2.8 At any time, whether due to weather conditions or for any other reason, when an English Clubs Rugby Union Championship (ECRUC) League game or an RFU KO Cup Competition game finishes earlier than the stipulated full 80 minutes of play (or 100 minutes in the case of extra time) timed by the referee, then the game is deemed to be abandoned and RFU Game Regulation 13.6.7 applies.
- 2.9 RFU Game Regulation 13.6.8 (a) and (b), regarding Notification to the League Secretary, must be followed by the two clubs involved when 2.7 or 2.8 occurs.

4. Postponed Games

- 4.6 A club whose home ground is deemed unfit to play on should arrange for an inspection of the pitch by their ground staff, together with a local member of the Home side's Referees Society. It would help matters if the Home club also invited a representative of the visiting club to attend the inspection (where the journey is not prohibitive) in order to keep matters transparent. The consent of the League Secretary/Cup Administrator/Divisional Organising

Committee must then be obtained if the decision is to postpone.

7. Ground and Match Management

- 7.1 It is the responsibility of the home club at all levels to ensure that spectators do not encroach on the playing enclosure. Suitable barriers should be erected to ensure compliance with this Rule. At Levels 5, 6 and 7 technical areas in accordance with Regulation 13.7.3 (b) should be provided. Regulations 13.7.6 to 13.7.8 should be adhered to. However, where a club Committee at Level 5 or below is satisfied that it is impractical or unnecessary for barriers to be erected this requirement may be waived. (This applies particularly to clubs playing on school or local authority pitches) If the Home club's Referees Society insists on the use of barriers then the Home club must comply.
- 7.2 In the interest of safety, Regulation 13.7.9 regarding the use of floodlights will apply. However, by mutual agreement of the clubs involved, lights may be turned on at half time or in a long injury break, if this will save the game from being abandoned for bad light.

8. RFU KO Cup Competitions

- 8.1 The RFU National Cup Regulations apply in general to the administration of these competitions by the MDOC. The number of replacements allowed in the KO Cup Competition games, whilst the MDOC administers the proceedings, will be **three (3)**, as in league matches at the same level. (In the **Junior Vase only** teams will be able to select 'up to five (5) replacements', as they are permitted to do in the leagues) In the Midlands Finals however, **seven (7) replacements will be allowed**.
- 8.2 The MDOC will administer the RFU KO Cup Competitions at Level 7 – Intermediate Cup, Level 8 – Senior Vase and Levels 9 & below – Junior Vase, up to and including the Quarter Finals stages (Midlands Finals). The RFU will administer the Competitions from the Semi Finals through to the Finals of the National Competitions at Twickenham.

- 8.3 The National Cup Competition games will take precedence over rearranged RFU League games and all Constituent Body Competition games.
- 8.4 Match Result Cards will be sent to the Home and Away clubs by Russell's News & Sport Agency. The filling in of the details on the card and handing it on to the referee before the match will be as in Instruction/Rule 2.1. The method of returning the Match Result Card to the Registrar for checking and verification of details provided will be as in Instruction 2.3 (a) **or** (b). When the RFU takes over the administration of the Competitions from the MDOC, arrangements may be different. Duly completed Official Match Result Cards **not arriving** (electronically or via Royal Mail) for checking, may result in the club being disqualified from the Competition.
- 8.5 The use of unregistered players will be as allowed in Instruction/Rule 2.5
RFU Regulation 13.4.1 does not apply in the RFU Junior Vase KO Competition National Semi Final & Final matches as these are under RFU jurisdiction.
- 8.6 Kick off times, for these National Cup Competition games, in September, October, March and April will be **3:00** pm. The kick off times in November, December, January and February will be **2:15** pm. Earlier kick off times may be arranged if mutually agreed by the clubs involved. Earlier kick off times may be necessary in the event that extra time needs to be played, when the result after 80 minutes is a drawn game. Clubs with suitable floodlights may kick off at **3:00** pm by mutual agreement.

9. Kick-off Times for League Matches

- 9.1 Normal kick-off times for RFU League and RFU KO Cup matches will be **2:15** pm. in November, December, January and February, and **3:00** pm. at all other times (either kick off time may be earlier by mutual agreement). Kick-off times may be at 3:00 pm throughout the season for a Home club that has suitable floodlights, but the

League Secretary, Russell's News & Sports Agency and the match

14. **“Rolling” Substitutions (Replacements) at Levels 5 and below**

- 14.1 Rolling Substitutions are governed by RFU Regulations 13.5.15 to 13.5.24.
- 14.2 Clubs are reminded of their responsibility to help manage such replacements within the Regulations.
- 14.3 At Level 5 to 8, up to a maximum of 3 players may be named as replacements and players will be allowed to “roll on and roll off” to the maximum of interchanges allowed by RFU Regulation.
- 14.4 At Level 9 and below, up to a maximum of 5 players may be named as replacements and players will be allowed to “roll on and roll off” to the maximum of interchanges allowed by RFU Regulation. This will mean teams will be able to maintain 15 players a side on the field of play at all times (unless a red or yellow card has been issued), other than when the game has moved to uncontested scrums when the side causing the uncontested scrums plays with 1 player fewer.
- 14.5 At Level 9 and below there is no compulsion to have 5 replacements and sides do not have to have equal numbers of replacements.
- 14.6 Replacements will be made, with the referee's permission, at stoppages of play, with players entering the field of play from the halfway line.
- 14.7 The requirement to have **one** replacement front row player within the squad is still necessary, so that at the first time of asking a side can replace a front row player in order that the game carries on with contested scrums.
- 14.8 Rule 14.4 is not intended to encourage clubs to pick the maximum number of replacements for league games to the detriment of turning out a second or third XV.

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LIFE MEMBERS & VICE PRESIDENTS

Life Members

See Clause 6 (i) Society Constitution for qualifying conditions

Gwyn Airdrie	Steve Challis	John Davies
Dave Drabwell	Mike Edwards	Rex Evans
Peter Facey	Tony Gibbs	Derek Greenway
John Hall	Peter Hancox	Steve Latham
David Lightowler	Peter Llewellyn	Kevin Mahon
John Morton	Malcolm Murphy	Bob Price
John Pritchard	Roger Rees	Brian Robson
Dave Smith	Tony Sparks	Bill Stephens
Ian Roberts	Ray Roberts	John Thompson
Peter Tolan	Alan Trew	Ifor Williams
John Williams	Richard Wormell	

Vice Presidents

See Clause 6 (ii) Society Constitution for qualifying conditions

Peter Amery	Bob Bills	Bill Bennett
Dermot Collins	David Cooper	John Cooper
Gary Cotterill	Gordon Cruden	John Davies
Steve Davies	John Hall	Trevor Lyon
Alex McKerlie	Jim Meadows	Malcolm Murphy
Ian Myers	Mike Perkins	Mark Rose
Steve Savage	Jeff Williams	Peter Williams
Charles Yeomanson	Dave Drabwell	Roy Shallcross
Paul Smith	Mary Roberts	Ian Grant

MATCH OFFICIALS' APPOINTMENTS

appoint@warwickref.com

All Appointments for Clubs and Match Officials are accessible by visiting www.whostheref.com

You will need a login to access the site, please contact secretary@warwickref.com for further information.

The point of contact for Clubs & Match Officials to enquire about appointments is via the appointments email address

appoint@warwickref.com

MATCH OFFICIALS (Referees, Advisers, Referee Coaches, RFU TJ's)

1. You **MUST** update your availability on www.whostheref.com.
2. If you are shown as available there is a possibility you will be appointed.
3. If you are available and have not been appointed you are on Reserve and may be appointed in the event of a match official's cry-off.
4. Check your emails regularly during the season; you will be sent an email about your appointment and you must **ACCEPT** or **DECLINE** the appointment upon receipt.
5. Failure to abide by point 4 above will result in your removal from the appointment and it being offered to another official.

DISCIPLINE REPORTS

At the time of the Incident.

Make a note of the player's full name and the position he/she is playing – ask him & write it on your score-sheet. Confirm it with his captain.

Note the time during the game + the score

What was the dismissal for? – Make a note! + What led up to it- ruck/maul/scrum etc.

Note your position in relation to the incident: i.e. 3 metres away, unobstructed view.

Show the player the red card!!!

Did the player offer an apology to you, if so make a note of it and the time it was given? Make sure you mention it in your report.

After the Match.

Do not discuss the dismissal in the bar with anyone. Go back home, collect your thoughts and inform the Discipline Secretary (John Davies) within 24 hours.

Complete the front of the form - answer the questions.

On the rear – fill in the match conditions. Now – the blank bit!

Where on the pitch did it happen? Who was the attacking team?

What actually happened? Was your view clear or obstructed, were any injuries caused to any player? Did he receive treatment

on/off the pitch? Did you show the player a red card? Any other relevant information – did the player apologise to you after the

game in the clubhouse? Remember to be clear and decisive – believe in what you saw - that's why you sent the player off!

Do not make your views on the incident known, you are there to simply enforce the laws not pass comment on their effect.

Who Needs to Know?

Inform the Society Discipline Secretary (John Davies) Tel 01926 812013, 07976 946729 or email discipline@warwickref.com, no later than 24 hours after the match. He will need to know the Player's correct name, position, Club and the reason for the sending off i.e. Punch, Stamp etc.

You must only notify the Society Discipline Secretary.

Submission of Reports

You must submit a Discipline Report for any player you dismiss from the field of play. This includes Age Grade Rugby games (U13 - U18)

WITH EFFECT FROM JULY 2013

Referee Reports must be submitted within 48 hrs to the Warwickshire Discipline Secretary Kim Challis (kim.challis@btinternet.com) in line with RFU Regulation 19.6.1 (a copy of the report to Society Discipline Secretary)

Match Official Abuse Reports to be sent direct to Kim Challis within 7 days following the match.

Please note: Your reports should go direct to Kim Challis; it is your report with only your account of what happened and your actions.

Player sent off following recommendation of TJ

The referee must submit his report and if he hasn't seen the incident ensure a tick in the relevant box. The TJ MUST also submit a report to describe the incident leading up to the reason for his decision.

Player sent off in Schools or Youth fixtures (U18)

You must hand to the coach or teacher responsible for the team a Schools/Youth Disciplinary Tick Box Report. (Copies available via Downloads) This enables them to discipline the player internally. You must still submit a Sending Off Report or Match Abuse Report as above.

ALLOWABLE EXPENSES

1. Travel

The mileage rate, currently any amount up to 40 pence per mile, can be claimed for the following journeys:

- (a) To matches in the role of Match Official, Camera Man or Match Observer.
- (b) To committee meetings – Executive, sub-group committees, working parties as set up by the Executive, Federation, Midland Group and RFU.
- (c) To any other meeting or event when nominated by the Executive Committee as official representatives of the Society.
- (d) On exchange appointments the Society will normally pay mileage expenses for one car. Only in very exceptional circumstances will additional mileage expenses be paid and the agreement of the Treasurer must be obtained, by the officials involved, before any journey is made.

Any such journey shall be deemed to have started at the claimants home, if that is inside the Warwickshire boundary or the greater Coventry area and Solihull area. For those living outside those areas, the journey will be deemed as having started from the nearest point on the boundary of this area.

2. Subsistence

The costs of subsistence can be claimed on any of the above journeys when:

- (a) The one way trip is in excess of 2 hours - £8 maximum each way per person.
- (b) An overnight stay is required - £15 maximum outward and £5 inbound per person.

The hospitality of the clubs should be taken advantage of where possible.

3. Overnight Allowance

Expenses can be claimed for an overnight stop as follows:

- (a) With prior agreement of the Society Treasurer.
- (b) Where the one way trip exceeds 3 hours travel.
- (c) The most cost efficient accommodation option to include breakfast should be sought.
- (d) Rooms must be shared wherever possible by at least 2 persons.
Receipts supporting the accommodation claim will be required.

4. Other expenses

Expected expenditure other than the above must be agreed with the Treasurer prior to the event of spend. Where any such proposed expenditure is extraordinary or justification is in doubt the Treasurer shall refer the proposal to the Executive Committee for approval.

5. Claiming Expenses.

Mileage Expenses must be;

- (a) Claimed via the Expenses link at www.whostheref.com
- (b) Submitted within the current playing season at monthly intervals. This allows the Treasurer to monitor the cash flow more efficiently.

CONSTITUTION

The Society shall be known as the Warwickshire Society of Referees and shall consist of active and non-active referees in matches played under the laws of the Rugby Football Union.

Other persons may be elected non-active Members of the Society on application with the approval of the Executive Committee.

The Society is a mutual Society.

Equal Opportunities Statement

Warwickshire Society of Referees (WSOR) recognises the

importance of affording equity, equal opportunity and fair treatment to all present and potential members

WSOR aims to ensure that all people irrespective of their age, gender, ability, race, religion, ethnic origin, creed, colour, nationality, social status or sexual orientation have a genuine and equal opportunity to participate at all levels and in all roles.

1. MANAGEMENT

- (i) The officers shall be the:
 - (a) President, who shall be the President of the Warwickshire Rugby Football Union.
 - (b) Chairman.
 - (c) Secretary
 - (d) Treasurer
 - (e) Appointments Secretary
 - (f) Referee Development Officer
 - (g) Chairman of Grading Committee
 - (h) Recruitment & Retention Officer
- (ii) The Executive Committee in whom the management of the Society shall be vested shall consist of the officers in 1(i) above with the exception of the President.
- (iii) The members of the Executive Committee shall elect at the first full Committee Meeting from amongst their members one person to fulfil the role of Vice Chairman in addition to the role to which that person was elected at the Annual General Meeting.
- (iv) Excepting the President, the Executive Committee members shall be elected annually at the Annual General Meeting.

2. CONDUCT OF THE COMMITTEE.

- (i) The Executive Committee shall hold regular meetings.
- (ii) The Chairman shall conduct the meetings in accordance with the constitution.
- (iii) Each member shall have one vote. In cases of voting equality, the Chairman shall have the casting vote.

3. POWERS OF THE COMMITTEE

The Committee shall have the power to:

- (i) Conduct the business of the Society,
- (ii) Form committees to administer the key functions of the Society. Such committees shall be:
 - (a) Grading, Assessment and Development.
 - (b) Finance.
 - (c) Appointments and Exchanges.
 - (d) Recruitment and Training.
 - (e) Social.

The committees will be formed from members of the Society who offer their services to the Executive Committee. The Executive Committee shall ratify membership of the committees by 31st July. Executive Officers will normally be chairmen of these committees.

- (iii) Control the funds of the Society, ensuring that proper books are kept. The books shall be audited annually by auditors appointed at the Annual General Meeting.
- (iv) Consider all applications for membership.
- (v) Consider all applications for affiliation to the Society by clubs.
- (vi) Nominate at the Annual General Meeting such members they consider worthy to Vice President or Life Members of the Society.
- (vii) Take action against members and affiliated clubs in the event of non-payment of fees by the date due.
- (viii) Be responsible for any disciplinary matters and have the right to expel or suspend any Member, or to take any other such action deemed appropriate, whose conduct they consider to be detrimental to the interests of the Society. Any action will be in accordance with the current Society Disciplinary Procedure
- (ix) Appoint special committees and to co-opt additional members for such special services or purposes as they deemed necessary. These will normally include the

Society's representative for:

- (a) The Disciplinary Committee
 - (b) Warwickshire RFU
 - (c) Central Federation
 - (d) District Unions
- (x) Fill any casual vacancy occurring in the office of Honorary Auditor.
- (xi) The Chairman may be an ex officio member of all committees.

In the event of any dispute regarding the meanings of these rules or any matters not herein provided for, the decision of the Committee shall be final.

4. MEMBERSHIP OF THE SOCIETY

- (i) The Society has two specific categories of membership.
 - (a) Junior Members (aged 14 – 17).
 - (b) Adult Members (aged 18 and over).
- (ii) Candidates who have successfully completed the RFU Entry Level Referee Award (ELRA) Stages 1 & 2 may apply for membership of the Society in accordance with Rule 3(iv). Following payment of membership subscription new members will undertake ELRA Stage 3.
- (iii) Adult Members having attained the standard & criteria set by L12 and having expressed a willingness to become a member of the Society by fulfilling Society appointments, the candidate will become a full member of the Society.
- (iv) Qualified referees applying to join the Society from other Societies will, after verification of their competence from the previous Society, be granted full membership on payment of the Society's subscriptions.
- (v) Only full members are entitled to wear the Society Badge.
- (vi) Members shall pay an annual subscription by 30th September; the amount to be fixed at the Annual General Meeting.
- (vii) A member of the Society will not accept a refereeing

appointment unless duly notified or approved by the appropriate Honorary Appointments Secretary.

- (viii) No member shall accept or ask for any, other than their actual out of pocket expenses except for RFU appointments. These expenses shall be submitted to the Hon. Treasurer for payment. In the case of dispute over the sum between the Member and the Hon. Treasurer, the Committee will arbitrate and fix such expenses, such a decision to be final.
- (ix) The Committee shall recommend to the AGM, and be fixed at that meeting, the maximum mileage rate that can be claimed for the coming season.
- (x) Only full members of the Society may hold the position of an elected officer. No elected officer may accept payment other than out of pocket expenses incurred whilst carrying out his / her elected duties.
- (xi) Payment may be made, at the discretion of the Executive Committee, to any person other than elected officers for administration work on behalf of the Committee.
- (xii) Those who have successfully completed an approved RFU Referee Training Course, but do not wish to referee within the society may apply to become Associate Members. These members will pay a subscription to be determined annually by the Executive Committee. They will be entitled to receive the Society Newsletter and attend all Society meetings, social functions and training courses but will not have voting rights or be able to fill posts in the administration or management of the Society.

5. AFFILIATION OF CLUBS

Any Club or affiliated body playing under the Laws of the Rugby Football Union shall be eligible to apply for affiliation to the Society. An Affiliated Club shall be entitled to apply for the services of Society referees for home matches upon payment of the relevant fee, which shall be fixed by the Committee of the Society, providing that it complies with the following conditions:

- (i) The club shall give the appropriate Honorary Appointments Secretary not less than seven days notice of any match for which a referee is required.
- (ii) Fixture lists for the ensuing season shall be forwarded to the Honorary Appointments Secretary by the date notified.
- (iii) Affiliation fees should be payable annually on or before 1 September, or upon affiliation.
- (iv) Clubs shall not engage or seek to engage the services of the Society's referees except through the Appointments Committee of the Society.

6. VICE PRESIDENTS / LIFE MEMBERS

- (i) Life members may be nominated by the Executive Committee for exceptional service to the management of the Society and elected by the Members at the Annual General Meeting. Members may make representation for a member to be nominated for Life Membership to the Executive. A Life Member is eligible to attend Executive Committee meetings but does not have a vote.
- (ii) Vice Presidents may be nominated by the Executive Committee for long service to the Society and elected by members at the Annual General Meeting. Members may make representation for a member to be nominated a Vice President to the Executive Committee.

7. ANNUAL GENERAL MEETINGS

General meetings shall be held as follows:

- (i) The Annual General Meeting shall be held by 30th June each year. At least 21 days notice of the meeting shall be given to all Life Members, Vice Presidents, Members, Associate Members and Affiliated Clubs, who may be represented at the meeting.

The business to be conducted at the Annual General Meeting shall be:

- (a) To elect the officers and members of the Executive

Committee listed in rule 1(i). The position of Chairman 1(i) (b) will be the first election to take place. Each member shall have one vote. If there be voting equality for this position then the other members of the retiring committee present at the meeting shall decide who will hold this position for the forthcoming year. The election of the remaining officers on the Executive Committee in 1(i) (c-h) will then take place. Each member shall have one vote. In cases of voting equality, the Chairman shall have the casting vote. Nominations for officers should be in writing, signed by the proposer, seconder and the nominee and forwarded to the Secretary not less than seven days prior to the meeting. In the event of no nomination for a post(s) being received by the Secretary by the due date, late nominations, either in writing to the Secretary or from the floor of the AGM, will be considered for election by the AGM.

- (b) To elect Vice Presidents and / or Life Members in accordance with Rule 6.
- (c) To receive reports on the preceding season.
- (d) To conduct other relevant business.
- (ii) An Annual Financial General Meeting shall be held immediately prior to the August Open Meeting. The business to be conducted at the AFGM shall be:
 - a) To receive and adopt the audited accounts of the Society.
 - b) To appoint Honorary Auditors for the following season.
- (iii) A Special General Meeting shall be convened by the Honorary Secretary within 28 days of receipt of instruction to that from the committee or a resolution in writing signed by at least 30 members. At least 21 days notice of any such meeting shall be given to all Life Members, Vice Presidents, Members and Associate Members.
- (v) At General Meetings, only Vice Presidents, Life Members and Full Members are eligible to vote.

8. ALTERATION TO RULES

These rules may be altered at the Annual General Meeting of the Society or at any Special General Meeting, but in each case 28 days notice in writing must be given to the Secretary specifying the proposed alterations and 21 days notice in writing must be given by the Secretary to all Members specifying the proposed alterations. Any alterations to these rules must be approved by at least 75% of those present and entitled to vote.

9. QUORUM

- (i) At any General Meeting thirty members shall form a quorum.
- (ii) At Executive Committee Meetings any four members thereof shall form a quorum.
- (iii) The Executive Committee shall determine the quorum for Sub-Committees when establishing the terms of reference of those Sub-Committees.
- (iv) In the event of a quorum not being present within thirty minutes of the time notified for the meeting, it shall be postponed and convened again within one month, but not less than seven days from the proposed meeting. If at any subsequent meeting a quorum is not present within the time stated above, those present shall form a quorum.

10. WINDING/DISSOLUTION OF THE SOCIETY

If at any General Meeting a resolution (duly submitted in accordance with the rules) for the dissolution of the Society shall be passed by the majority of the members present and voting, and such a resolution shall, at a Special General Meeting held not less than one month thereafter, be confirmed by resolution passed by 75% of the members present and entitled to vote, the Executive Committee shall forthwith arrange to realise the property of the Society and after discharge of all liability shall dispose of it in the manner provided by the said resolution. Upon completion of such disposition the Society shall be dissolved.

NOTES



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✧ *New for this Season* ✧

WRFU Pitch Improvement Partnership have added a new piece of equipment recently called IMANTS SHOCKWAVE and is available at WRFU rates. It works with the same tractor that powers the existing aeration equipment.

IMANTS SHOCKWAVE 210

Acquired to compliment the extremely effective Soil Reliever. The Imants ShockWave is a linear de-compact, designed to revitalise heavy wear areas by relieving soil compaction, improving aeration and removing surface water. With a

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slits to enable sand topdressing to be used in conjunction with the operation. Contact Richard; 07720 441355 or Email; skenefhpm@aol.com

EMERGENCY LINE MARKER

WRFU Facilities Group has acquired a new Dimple Line Marker and pre-mixed

marking paint which is available to clubs to who find themselves without a marker for some reason. The only charge is for any paint used. Contact Richard; 07720 441355 or Email; skenefhpm@aol.com





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